



OFFICE OF SELECTMEN

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SELECTMEN'S MEETING MINUTES

January 4, 2016

The meeting was called to order at 6:30PM by Chairman Harris. Present were Selectmen Mrs. Paight and Ms. Pitt, and Administrative Assistant Ms. Booth. Also present was Mr. Johnson and Ms. Oliver.

ADMINISTRATIVE ITEMS

Chairman Harris moved and Mrs. Paight seconded the motion to accept the minutes of the 12/28 and 12/31 meetings as amended. Vote to approve was unanimous.

Mrs. Paight moved and Ms. Pitt seconded the motion to accept the Accounts Payable manifests in the amounts of \$15,510.03 and \$34.10. Vote to approve was unanimous.

Mrs. Paight moved and Ms. Pitt seconded the motion to accept the Direct Deposit Register in the amount of \$8,889.00; the Payroll Check Register in the amount of \$1,544.29, the FICA General Ledger in the amount of \$3,189.70 and the NH Retirement Vendor Payment Register in the amount of \$12,100.69. Vote to approve was unanimous.

The Board reviewed and signed the General Ledger Posting Registers.

The Board reviewed and discussed RTC pay scales. This will be discussed again at the January 8th meeting.

The Board set a meeting time for Friday, January 8th, at 9:00AM for budget 2016 review meeting. The meeting will be posted at the Town Office, the Post Office, and the Library.

The Board reviewed the RTC Skid Steer documents – These documents will be discussed at the January 8th meeting.

The Board reviewed the 2015 Encumbrances. These encumbrances will be reviewed again and signed at the January 8th meeting.

The Board appointed Nancy Shaw as Treasurer to fill the unexpired term of Barbara (Bonnie) Johnson.

The Board approved the recommendation by Nancy Shaw, as Treasurer, of Barbara Johnson as Deputy Treasurer.

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Chairman Harris read a letter provided by Police Chief Lyons confirming the State of NH Police Standards and Council will have funding for the New Hampshire Police Academy. It was previously implied that funding would not be available.

APPOINTMENTS

7:00PM – Sharon Dennis/Marianne Morse/Marjorie Shepardson/Jim Ross – Permit issuance questions concerning a yurt on Oliver Rd.

The DES (Department of Environmental Services) has been contacted by Sharon Booth in reference to Sharon Dennis' concerns of possible greywater spillage onto adjoining and nearby properties. The DES stated that no permits were needed for the greywater and the compost toilet being used on the property on Oliver Road. Chairman Harris also stated Fire Chief Manning had responded to Sharon Dennis' concern of a possible fire permit needed. He stated there is no permit and/or inspection warranted for the heat source being used in the yurt. The only inspection the fire department would do for any dwelling is when an oil fired furnace is used. In reference to Sharon Dennis' statement the property is now being lived in, the Town of Marlborough will contact Building Inspector, Ed Woodward, to make sure an Occupancy Permit will be issued for the Yurt on Oliver Road. The question of what is needed for a Certificate of Occupancy (CoO) was discussed. Mr. Johnson stated the CoO inspects a dwelling for a kitchen, bathroom, and sleeping quarters that are considered sanitary (suitable for occupancy). Structural integrity and availability of water are also examined. Sharon Dennis stated that a pop-up trailer is being occupied on the property. This would make two dwellings being occupied. Mr. Woodward will be made aware of this.

Sharon Dennis spoke of safety concerns she has on water conservation and future considerations for zoning and planning pertaining to yurts in the Town of Marlborough. Chairman Harris reiterated there is nothing in the Marlborough Planning Regulations or NH Rules and Regulations to deny permits for yurts dwellings as long as certain criteria are met, such as setbacks.

Sharon Dennis questioned ownership of the property and proper signatures on the building permit. The property is still owned by Katrina Maloney as the Purchase and Sale is not yet signed. Katrina will be contacted to sign the building permit in addition to Susan Sauvain. Discussion of building codes being nationally set and not locally occurred. There are no local or state regulations for wood stoves.

Sharon Dennis asked for the greywater concern to be investigated again. Sharon Booth will call DES again and verify her previous findings are correct. She will relay her findings to Sharon Dennis and Marjorie Morse. Safety inspections were discussed in reference to a dwelling with no plumbing and electricity. Sharon Booth will also call the State Fire Marshall, Department of Safety to find out if they have any information on any permits needed for yurts.

Sharon Dennis read questions she had crafted that she'd like the Selectmen and the public to ponder for the future. Some included: Will any of this damage surrounding areas? Meaning the land is ledge. Should there be stricter fire codes to encompass yurts?

In conclusion, Mr. Johnson stated the occupant was building the yurt to live in while building another permanent home on the property. The Conservation Commission has been contacted and will inspect the surrounding wetlands. All public left at 8:10PM

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Mrs. Paight moved and Ms. Pitt seconded to adjourn the meeting. Vote was unanimous.
Meeting adjourned at 8:10PM.

Respectfully submitted,

Sharon Booth
Administrative Assistant

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