



OFFICE OF SELECTMEN

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SELECTMEN'S MEETING MINUTES

June 14, 2023

Chairman Paight called the meeting to order at 10:00 am. Selectman Pitt and Selectman Nelson were present. Also in attendance were Ellen Smith, Town Administrator, Trent Boehmler, and Craig Cashman, DPW Director.

After reviewing the 2023 Paving Project bids opened May 31, 2023, Selectman Pitt moved and Selectman Nelson seconded a motion to award the bid to Arlington Paving Co. / BDM Sweeper Service Inc. in the amount of \$129,800.00 contingent on the removal of the escalation clause and further to authorize Chairman Paight to sign the bid acceptance on behalf of the Board, the vote to approve was unanimous.

On June 19th the DPW will be replacing two culvert pipes on Forrest Drive ahead of paving. Craig left the meeting at 10:30 am.

Selectman Nelson moved and Selectman Pitt seconded a motion to approve the June 15, 2023, Payroll Check Register in the amount of \$6,355.15, Direct Deposit Register in the amount of \$10,835.25, and the Accounts Payable Check Register in the amount of \$59,895.50. The vote to approve was unanimous.

Selectman Pitt moved and Selectman Nelson seconded a motion to approve the meeting minutes of May 31, 2023, and June 6, 2023, the vote to approve was unanimous.

There was continued discussion about ambulance service. TA Smith has been in touch with some of the other towns. The Board is waiting to see if any of the other towns will be signing on to the letter drafted to the County and the City of Keene.

It was noted that the Town Office Siding Project is coming along nicely, and TA Smith will be in touch with Redfield Exteriors about the remaining outstanding items.

The Board reviewed NH RSA 41:14-a Acquisition of Sale of Land, Buildings, or Both; Demolition or Disposal of Buildings in relation to the Gates House. Chairman Paight will look into how to list the property for sale.

The Board reviewed and signed the following items:

- Yield Tax Levy 22-287-01-T
- Building, Electrical, and Plumbing Permit Application 03-024
- Sign December 31, 2022, Form MS 535

In accordance with NH RSA 80:76, Selectman Nelson moved, and Selectman Pitt seconded a motion to sign a waiver, refusing to accept the tax deeds for eligible properties as it is in their judgment that acceptance and ownership of the real estate would subject the municipality to undesirable obligations or liability risks, the vote was unanimous.

Selectman Pitt moved and Selectman Nelson seconded a motion to accept the donation of \$250.00 from MHS Architectural Millworks to the Recreation Department as unanticipated revenues in accordance with NH RSA 31:95 (b), the vote to approve was unanimous.

Chief Byam prepared the grant application for the FY24 Highway Safety Grant in the amount of \$21,184.61 for the Board of Selectmen's signatures and approval. Selectman Nelson moved and Selectman Pitt seconded a motion to approve and sign the NH Department of Safety grant application seeking a total of \$21,184.61 representing 75% of the cost of a speed trailer/message board or \$14,584.61 and \$6,600 representing 75% of the cost of speed and enforcement patrols, the vote to submit and sign the grant application was unanimous.

Chairman Paight moved, and Selectmen Nelson moved to appoint Selectman Pitt as Chairman of the Board of Selectmen, the vote to approve was 2-0-1.

Selectman Nelson moved and Selectman Pitt seconded a motion to adjourn the meeting at 12:30 pm, the vote to adjourn was unanimous.

Respectfully submitted,

Ellen Smith, Town Administrator