



OFFICE OF SELECTMEN

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SELECTMEN'S MEETING MINUTES

March 16, 2022

Chairman Paight called the meeting to order at 10:00 am. Selectman Nelson and Selectman Pitt were present. Also in attendance were Ellen Smith, Town Administrator, Roland Veaudry, and Dustin Franco.

The selectmen discussed the draft contract for the architect of the Frost Free Library Expansion Project and prepared for their 11:00 am meeting with Weller and Michal.

Tom Weller and Charles Michal joined the meeting at 11:00 am.

The board asked for clarification on the terms construction budget, owner's budget, and cost of work. After the clarification, the architects explained the next steps. Preconstruction documents will be prepared then they will do a preliminary cost estimate. The group discussed the differences in the level of cost estimating available and agreed that what is proposed is sufficient. Weller and Michal clarified that in-kind donation commitment is gained at the end of the design phase and before going out to bid.

The group then discussed what renovations to the existing first floor were included in the project. Weller and Michal verified that the following were included: a new circulation desk, new flooring, ceiling and lights, the addition of a vapor barrier and paint. In addition to these renovations, there were several issues with the existing building that need to be addressed and it seems reasonable they would be dealt with during this project. The town will establish an allowance and through change orders, will be able to investigate and complete the work that needs to be done to fix the problems causing mold as well as incorporate a dehumidification system.

There was a discussion about the storage of library materials during construction. It was recommended that no additional weight be stored in the original building so any items in the area to be renovated will need to be packed up and stored elsewhere.

Contingencies were discussed as well. The architects are targeting an April 1 start date for their work.

Weller & Michal left the meeting at 12:30 pm.

The board was very pleased with the meeting and plan to sign the revised contract at next week's meeting.

Chief Byam joined the meeting at 1:00 pm to discuss the open administrative assistant position in the police department. He provided the board with the advertisement and job description for the 24-32 hour per week position. The board agreed to advertise immediately.

The next topic was the purchase of a cruiser to replace the 2015 Dodge Charger that has over 100,000 miles. Supply chain issues are still a major factor and if the police department were to order a new vehicle to be built it could take up to 10 months, then another 4 months to outfit. The last 2 cruisers were purchased from MHQ, they had cars available on the lot. Chief Byam learned that MHQ does have a Ford SUV hybrid currently available due to another agency ordering 2 SUVs in white and one coming in black by mistake. The vehicle cost is approximately \$38,000 with another \$10,000 for outfitting. The Chief researched other alternatives and found that MHQ had the best alternative allowing the department to put the new cruiser in service by the fall. MHQ is offering approximately \$3,500 for the trade-in value of the 2015 Dodge which seems low so the Chief will put the vehicle on Municibid once it is out of service and should be able to get a better sales price.

Selectman Nelson moved and Selectman Pitt seconded a motion to move forward with the purchase of the 2022 Ford SUV hybrid with funds to come from the capital reserve fund and interest accumulated in the Farnum Memorial Fund, vote to approve was unanimous.

Chief Byam left the meeting at 2:30 pm.

The Chairman of the Board of Selectmen will remain Gina Paight and Earl Nelson will remain the Ex Officio member of the Planning Board.

Selectman Nelson moved and Selectman Pitt seconded a motion to approve the March 17, 2022, Accounts Payable Register in the amount of \$30,870.93, the Payroll Check Register in the amount of \$932.86, and the Direct Deposit Register in the amount of \$10,287.40, vote to approve was unanimous.

Selectman Nelson moved and Selectman Pitt seconded a motion to approve the meeting minutes of March 2, 2022, and March 8, 2022, vote to approve was unanimous.

The board signed Intents to Excavate for 05-056 and 05-071 as well as an NHDOT Municipal work Zone Agreement for the Route 12 resurfacing project.

A \$23,000 check was received from Marl-Harris Emergency Services to offset the cost of ambulance service for the town. The board of selectmen, on behalf of the taxpayers in Marlborough, thank Marl-Harris Emergency Services for their generous contribution to the town.

Selectman Nelson moved and Chairman Paight seconded a motion to adjourn the meeting at 3:15 pm, motion passed unanimously.

Respectfully submitted

Ellen Smith, Town Administrator