



OFFICE OF SELECTMEN

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SELECTMEN'S MEETING MINUTES

February 1, 2023

Chairman Paight called the meeting to order at 10:00 am. Selectman Pitt and Selectman Nelson were present. Also in attendance were Ellen Smith, Town Administrator, Chief Byam, Roland Veaudry, and Dustin Franco.

Chief Byam reported that the 2015 Dodge Charger was sold on Municibid. Selectman Nelson moved and Selectman Pitt seconded a motion to sell the 2015 Dodge Charger to Dustin Clark of Keene for \$8,200 upon receipt of the sales price, on or before February 14, 2023, either in cash or bank check and further to authorize Chairman Paight to sign the title on behalf of the Town, motion to approve was unanimous.

The police department received a donation of 3 rifle plates and carriers from the United States Deputy Sheriff's Association, the total value is under \$5,000. Selectman Nelson moved and Selectman Pitt seconded a motion to accept the donation in accordance with NHRSA 31:95-e, vote to approve was unanimous.

Maia Beh joined the meeting at 10:20 am.

Selectman Pitt moved and Selectman Nelson seconded a motion to approve the February 2, 2023, Payroll Check Register in the amount of \$474.67 Direct Deposit Register in the amount of \$10,795.02, and Accounts Payable Check Register in the amount of \$8,918.82. The vote to approve was unanimous.

Selectman Pitt moved, and Selectman Nelson seconded a motion to approve the meeting minutes for January 25, 2023, and January 27, 2023. The vote to approve was unanimous.

The Board continued the discussion about issuing a building permit on Bigelow Hill Road, a Class VI Road. The BOS consulted with the Planning Board at their January meeting. Concerns were raised over the definition of residence and whether or not Bigelow Hill Road is a Class VI road.

The BOS went back to the policy and went over the criteria again. The policy says the "Distance from the Class V highway (or better) to the end of the proposed roadbed is 1,000 feet or less". The property in question is well over that distance.

There was also a discussion about the definition of residence. Perhaps there needs to be a clarification that residence means fit for human habitation.

The Board sees no cause to waive the 1,000 feet criteria. As far as the road, there is a granite hill section. The road may be too hazardous. The BOS agreed to review a PowerPoint presentation on this topic that TA Smith emailed them.

TA Smith received a request from a resident to waive charges for manual readings of his water/sewer meter since he calls in the numbers every quarter, so the Water Operator does not need to go to the site. The Board agreed to no longer charge the \$45.00.

The Board discussed the funding gap for the Library Addition and Renovation Project and the bid opening process that will take place on February 7, 2023, at 1:00 pm.

Maia asked if the meeting agendas could be posted on the website before the meeting. It was noted that most of the agenda items come in on Monday or Tuesday and the agenda is put together and distributed to the BOS late Tuesday afternoon. There is concern that if the agenda is published earlier there will be business addressed at the meeting that was not included on the agenda. The Board will consider the request. There were also questions about the financial data found in the annual town report. Clarification was provided as was a brief overview of the unassigned fund balance.

Chairman Paight signed the annual recertification for the Community Rating System.

The Board reviewed and discussed the proposed budget hearing handout and TA Smith gave a brief overview of the changes in each department.

Selectman Nelson moved and Selectman Pitt seconded a motion to adjourn the meeting at 12:20 pm, the vote to adjourn was unanimous.

Respectfully submitted,

Ellen Smith, Town Administrator