



OFFICE OF SELECTMEN

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SELECTMEN'S MEETING MINUTES December 29, 2021

Chairman Paight called the meeting to order at 10:12 am. Selectman Pitt and Selectman Nelson were present. Also in attendance were Ellen Smith, Town Administrator, Police Chief Byam, Roland Veaudry, and Dustin Franco.

Selectman Nelson moved and Selectman Pitt seconded a motion to accept \$217,336 representing 100% of Local Fiscal Recovery Funds (LFRF) and \$26,000.64 from Cheshire County representing Marlborough's share of the \$1 million in American Rescue Plan Act Funds (ARPA) allocated to municipalities in Cheshire County under NH RSA 31:95(b) as unanticipated revenues, vote to accept was unanimous.

Chief Byam was in to review his 2022 budget proposal with the Board. Increases are mainly due to being fully staffed. The 2015 Dodge Charger is up for replacement in 2022 and the Board is considering an increase in the annual appropriation to the capital reserve fund so moving forward all three cruisers can be bought instead of leased. There will be no decrease in the vehicle repairs budget due to the cruiser replacement. It is expected that a new cruiser would be available in the fourth quarter of 2022 if ordered right after the town meeting. Last year at this time the town was not certain if one or both of the open officer positions would require academy attendance so the uniforming budget was higher. For 2022, the budget has been decreased as it is not anticipated that there will be the need to outfit a new officer. Equipment expense is increasing as one taser will need to be replaced in each of the next three years.

There was preliminary discussion about the Chief's proposal to increase the detail rates which have been the same since 2014. The Board will continue this discussion at a future meeting.

Chief Byam left and Craig Cashman, DPW Director joined the meeting at 11:00 am.

The Ford F-550 is at the dealer to diagnose the transmission for a clunking noise. The truck is under warranty until the end of January 2022. The Sterling slid off the road last weekend and suffered some body damage but nothing that keeps it from normal operation. Finding parts is becoming a problem and if that truck were sidelined there would be a problem. Craig will get quotes to replace the Sterling. The plow was

recently purchased and will be used on the replacement. TA Smith will look into another 5-year lease as was done with the International replaced in 2020.

Highway budgets were discussed next. On the administrative side, increases are attributed to a full year of the new New Hampshire Retirement System rate increases that went into effect July 1, 2021. First Net is providing cell phone and hot spot service, the hotspot is new so the tablet used for stormwater infrastructure can be used in the field. A new 2-way radio is also included in the budget. On the roadway side, backhoe maintenance was increased as it needs new front tires. Other equipment rental was significantly decreased since we will not need to rent a roadside mower or street sweeper due to the agreement with the Town of Jaffrey regarding the maintenance of Sharker Farm Road. Street signs are increasing to replace old or stolen signs. One-ton was decreased because we replaced the F350. Gas increased significantly as the new F350 is gas and not diesel. Diesel gallons decreased due to the F350 using gas but the price per gallon was increased for planning purposes. Equipment and supplies increased for parts needed for bridge rail replacements.

Craig brought forward quotes to purchase a new leaf blower for the sidewalk plow which is in the range of \$5,000-\$7,500. The Board asked to push this purchase out, we may be able to use FEMA funding.

Craig left the meeting at 12:00 pm.

Selectman Nelson moved and Selectman Pitt seconded a motion to approve the December 23, 2021 Accounts Payable Register in the amount of \$35,030.46 the Payroll Check Register in the amount of \$3,584.03, and the Direct Deposit Register in the amount of \$18,876.72, vote to approve was unanimous.

Selectman Nelson moved and Selectman Pitt seconded a motion to approve the December 30, 2021 Accounts Payable Register in the amount of \$18,849.70 the Payroll Check Register in the amount of \$1,568.59, and the Direct Deposit Register in the amount of \$13,055.34, vote to approve was unanimous.

Selectman Pitt moved and Chairman Paight seconded a motion to approve the meeting minutes of December 8, 2021, vote to approve was 2-0-1 with Selectman Nelson abstaining as he was not at the meeting.

Selectman Nelson moved and Selectman Pitt seconded a motion to approve the meeting minutes of December 15, 2022, vote to approve was unanimous.

The Town will be participating in the Household Hazardous Waste Collection Project, 2022-2023 Series in cooperation with the City of Keene.

The Board approved vacation hour carryovers for several employees and the cemetery deed for Sickles was signed.

Selectman Pitt moved and Selectman Nelson seconded a motion to encumber \$5,750 for cemetery tree removal as described in the quote from Wilcox Tree Service as well as \$5,557 for the Town Office fire alarm system replacement which has been delayed numerous times since December 2020, vote to encumber was unanimous.

Selectman Pitt moved and Selectman Nelson seconded a motion to carry forward to 2022 the following unused unanticipated revenues, as well as unfinished projects as of December 31, 2021, vote to approve was unanimous:

UNUSED UNANTICIPATED REVENUES TO CARRY FORWARD TO 2022				
From 2019	MFD Oddfellows Donation		9,000	Carry forward to 2022
	ARPA		217,336	Carry forward to 2022
	ARPA - County		26,001	Carry forward to 2022
From 2019	State Aid		22,332	Balance remaining at 12/31/2021
			<u>274,669</u>	

UNFINISHED PROJECTS AT DECEMBER 31, 2021 TO BE COMPLETED IN 2022				
2020 WA #13	Stormwater Project - CWSRF		77,000	
7/19/2021	Loan documents-postage		(43)	
12/30/2021	Kickoff meeting with Gale		(1,375)	
			<u>75,582</u>	Balance remaining at 12/31/2021
	Broadband		<u>241,375</u>	Will be due to CCI in 2021 Upon job completion

Selectman Nelson moved and Selectman Pitt seconded a motion to adjourn the meeting at 1:35 pm, motion passed unanimously.

Respectfully submitted

Ellen Smith, Town Administrator