



OFFICE OF SELECTMEN

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SELECTMEN'S MEETING MINUTES December 15, 2021

Chairman Paight called the meeting to order at 10:00 am. Selectman Pitt was present and Selectman Nelson joined by phone. Also in attendance were Ellen Smith, Town Administrator, DPW Director Craig Cashman, Roland Veaudry, and Dustin Franco.

TA Smith received an email from SVE Associates regarding a breach in a berm by the Marlborough School. SVE received permission from NHDES to temporarily sandbag the area and when a permanent fix is proposed there will be permitting necessary. The question at this point is who owns the property the berm is on. Chairman Paight called Ed Goodrich who was able to provide plans for the area. It appears as though the culvert causing problems is on the Cummings property and the berm is on town property. To eliminate the immediate hazard, Craig Cashman will get together with Fred Blair and arrange for the sandbags to be put in place. Chairman Paight will coordinate a meeting between the school, town, and Mr. Cummings to discuss land ownership.

The Board also asked Craig to talk to Fred about who is responsible for maintaining the sidewalks near the school, we need to get a clear understanding. Craig left the meeting at 10:15 am.

Selectman Pitt moved and Selectman Nelson seconded a motion to enter into the Shaker Farm Road Memorandum of Agreement with the Town of Jaffrey and further, to authorize Chairman Paight sign the agreement on behalf of the Board. Marlborough will take over full maintenance of the road in return for the use of Jaffrey's roadside mower and street sweeping, vote to approve was unanimous.

Selectman Nelson moved and Selectman Pitt seconded a motion to approve the December 16, 2021 Accounts Payable Register in the amount of \$34,511.05 the Payroll Check Register in the amount of \$737.88, and the Direct Deposit Register in the amount of \$10,067.25, vote to approve was unanimous.

Selectman Pitt moved and Selectman Nelson seconded a motion to appoint Terry Maugeri to the Monadnock Advisory Commission, vote to appoint was unanimous.

The Board signed electrical permit applications for Map 13-135 and 02-111 and a pole license for Eversource.

There was a discussion about the deferred maintenance items listed as part of the library budget proposal. TA Smith spoke to Chairman Moura of the Library Trustees, there will be an increase in the maintenance line item proposal and a recommendation from the trustees that a facilities capital reserve fund be established at the 2022 town meeting.

Due to the uptick in COVID, the Board is reinstituting the mask requirement for those entering the town office building. There will also be a change in the upcoming budget process. To minimize the number of face-to-face meetings and gatherings, the smaller departments that do not materially change year to year will not be asked to come in to meet with the selectmen or the budget advisory committee. The bigger departments and those that have items that need to be discussed with the selectmen will meet with the Board. Once all budgets have been submitted, they will be compiled into a complete budget proposal and distributed to the budget advisory committee for comments/questions. There will be time towards the end of January to schedule any necessary meetings.

The Board also decided that it is not time to reinstate the convenience fees for the online transactions of the Town Clerk/Tax Collector's office.

Selectman Pitt moved and Selectman Nelson seconded a motion to grant Officer Nickerson his request to have 30 hours of unused vacation time carried forward to 2022, vote to approve was unanimous.

Roland and Dustin left the meeting at 12:35 pm.

Selectman Pitt and TA Smith are meeting this afternoon to finalize the zoning amendments for the 2022 town meeting. They will be forwarded to Kathy Oliver for tonight's planning board meeting. The planning board has to schedule a public hearing; those dates have been provided to Kathy as well.

Selectman Nelson moved and Selectman Pitt seconded a motion to adjourn the meeting at 1:12 pm, motion passed unanimously.

Respectfully submitted

Ellen Smith, Town Administrator