



## OFFICE OF SELECTMEN

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### **SELECTMEN'S MEETING MINUTES**

**December 13, 2023**

Chairman Pitt called the meeting to order at 10:00 am. Selectman Paight and Selectman Nelson were present. Also in attendance were Ellen Smith, Town Administrator, Roland Veaudry, and Dustin Franco.

Chairman Pitt moved and Selectman Nelson seconded a motion to approve Kathy Chamberlain's request for vacation carryover, the vote to approve was unanimous.

Selectman Paight moved and Selectman Nelson seconded a motion to appoint Tim Knapp as Cemetery Trustee through March 2024 Town Meeting, the vote to approve was unanimous.

Selectman Paight moved and Selectman Nelson seconded a motion to transfer \$500,000 of surplus from the Sewer Fund to the Sewer Capital Reserve Fund, the vote to approve was unanimous.

Selectman Paight signed an extension for our contract with SWRPC for the LEOP Update until August 31, 2024.

Selectman Paight moved and Selectman Nelson seconded a motion to approve the December 7, 2023, Payroll Check Register in the amount of \$6,336.73, Direct Deposit Register in the amount of \$10,868.51 and the Accounts Payable Check Register in the amount of \$704,870.05. The vote to approve was unanimous.

Selectman Paight moved and Selectman Nelson seconded a motion to approve the December 14, 2023, Direct Deposit Register in the amount of \$11,097.60 and the Accounts Payable Check Register in the amount of \$532,198.53. The vote to approve was unanimous.

Selectman Paight moved and Selectman Nelson seconded a motion to accept the following unanticipated revenues in accordance with NH RSA 31:95 (b)

\$1,979.21 4622DR - (additional FEMA funds received in 2023)

\$2,821.96 4624DR - (additional FEMA funds received in 2023)

\$7,500.00 CDFA Project Development Assistance Program

\$4,000.00 CDFA Energy Audit

The vote to approve was unanimous.

Selectman Nelson moved and Selectman Paight seconded a motion to approve the meeting minutes of November 29, 2023, the vote to approve was unanimous.

Selectman Nelson reported on two citizen concerns. The first is the condition of School Street. It has been difficult for cars to climb the hill. The second is a resident's concern with stormwater on Old Chesham Road. Selectman Nelson will talk with Craig Cashman to see if there is anything that can be done.

There was a brief discussion about the upcoming budget process. The Board of Selectmen would like to follow the same path as was used for 2023. This involved the Town Administrator assembling a complete budget then if there are questions, the appropriate department head can come in for a discussion.

The method of disposing of the Gates House was discussed. Chairman Pitt is going to reach out to David Ottinger one last time to see if he is still interested. If not, the board will determine if they will use a broker or utilize an auction house.

The board reviewed and signed the following items:

- Electrical Permit Applications Map 01-028 & Map 08-039 & 12-003
- Building & Electrical Permit Application Map 17-002
- Supplemental Notice of Intent to Excavate 23-287-02-E
- Abatements - Map 12-077 & Map 12-068

Selectman Nelson moved and Selectman Paight seconded a motion to adjourn the meeting at 12:30 pm, the vote to adjourn was unanimous.

Respectfully submitted, Ellen Smith, Town Administrator