



## OFFICE OF SELECTMEN

Post Office Box 487

Marlborough, New Hampshire 03455-0487

Telephone (603) 876-3751

Fax (603) 876-3313

e-mail: [selectmen@marlboroughnh.org](mailto:selectmen@marlboroughnh.org)

website [www.marlboroughnh.org](http://www.marlboroughnh.org)

### **SELECTMEN'S MEETING MINUTES November 17, 2021**

Chairman Paight called the meeting to order at 10:30 am. Selectman Pitt and Selectman Nelson were present. Also in attendance were Ellen Smith, Town Administrator, Roland Veaudry and Dustin Franco.

The Board discussed a potential candidate to fill the open seat on the Zoning Board of Adjustments as well as the need for additional zoning ordinance books. Selectman Nelson, as Ex Officio member of the Planning Board, will take the driveway guidelines to the next meeting to see if what the Selectmen's Office has is the most recent version and see if we can get some clarification on a few points. The driveway guidelines do not appear to be part of the zoning ordinance.

TA Smith brought to the Board's attention that a driveway permit was granted by NHDOT with a reference to commercial use for a kennel/farm stand. The Board agreed that the property may not be zoned for that use. TA Smith will write to the property owner advising them to contact the Planning Board for a consultation.

The Board approved and signed the following:

- Building Permit Applications – Map 02-069, 06-010-2, 07-026 & 03-022
- Electrical Permit Applications – Map 03-022
- 2020 audit engagement letter

Selectman Pitt moved and Selectman Nelson seconded a motion to approve the November 18, 2021 Accounts Payable Register in the amount of \$27,483.33 the Payroll Check Register in the amount of \$713.29 and the Direct Deposit Register in the amount of \$9,978.62, motion passed unanimously.

Selectman Pitt moved and Selectman Nelson seconded a motion to approve the meeting minutes of November 10, 2021 and the public hearing minutes for the bond refunding, motion to approve was unanimous.

The Board discussed an employee's request to donate unused paid time off to another employee in need. After some discussion, the Board denied the request as there are no policies in place and they do not want to set a precedent.

Roland Veaudry and Dustin Franco left the meeting at 12:15 pm.

TA Smith was provided a first draft of the Community Power Plan by Bob Hayden of Standard Power in order to review the organizational roles of the Selectmen and the Town Administrator. After some discussion, the Board agreed that this plan was to have minimal impact on the Selectmen's Office. The Board will rely on the recommendations of the Committee. TA Smith will prepare amendments to the roles for the Board to review.

The Board discussed the last Library Trustee's meeting.

Selectman Nelson moved and Selectman Pitt seconded a motion to adjourn the meeting at 2:20 pm, motion passed unanimously.

Respectfully submitted

Ellen Smith, Town Administrator