



## OFFICE OF SELECTMEN

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### **SELECTMEN'S MEETING MINUTES**

**October 25, 2023**

Chairman Pitt called the meeting to order at 10:00 am. Selectman Paight and Selectman Nelson were present. Also in attendance were Ellen Smith, Town Administrator, Roland Veaudry, Dustin Franco, Ham Richardson, and Steve Horton.

The Board of Selectmen invited Steve Horton to this meeting to further discuss the library project and how he can be of assistance. Steve would work as the owner's representative, leading and managing the project at a high level.

There are two ways to move forward, one is to go back out to bid or to hire a construction manager to bid the job components and manage the subcontractors. The construction manager would run the job on a day-to-day basis.

Mike Wilber joined the meeting at 10:10 am.

Steve estimates it would take approximately three weeks for the owner's representative and construction manager to assemble a revised cost for the project after value engineering the job. They would work with the architect and their engineers to get the drawings and specifications revised.

The cost for these two positions would be covered by savings realized by value engineering. Similar costs were worked in by those who bid earlier this year. Steve's services would be approximately \$30,000 and the construction manager's cost would be 3-5% of the cost of the job.

After some discussion, the board agreed that a prudent and cost-effective route to take is to move forward with hiring these two positions. Selectman Paight will schedule a meeting of the Building Advisory Committee on Wednesday, November 1, 2023, at 4:00 pm to update the group, Steve will be in attendance.

Steve left the meeting at 11:15 am.

There was a brief discussion about a house that should be looked at for possible condemnation.

Mike and Ham left the meeting at 11:30 am.

Selectman Nelson moved and Selectman Paight seconded a motion to approve the October 26, 2023, Direct Deposit Register in the amount of \$13,077.17, and the Accounts Payable Check Register in the amount of \$247,237.38. The vote to approve was unanimous.

Selectman Nelson moved and Selectman Paight seconded a motion to appoint Steven Maurice a full-time Police Officer. The vote to approve was unanimous. Steve will attend the January 2024 Academy.

David Wilcox, Personal Touch Yard Care will keep the same pricing for groundskeeping in 2024. The board agreed to continue with the same services through 2024.

The board reviewed and signed the following:

- Letter of Support – Monadnock Region Complete Streets Implementation Grant, 2023
- HealthTrust Insurance Renewals for 2024 – sign transmittal
- Cemetery Deed – Provencher
- Electrical Permit Application Map 13-041

Selectman Nelson moved and Selectman Paight seconded a motion to approve the meeting minutes of October 11, 2023, and October 18, 2023. The vote to approve was unanimous.

Selectman Nelson moved and Selectman Paight seconded a motion to adjourn the meeting at 12:05 pm, the vote to adjourn was unanimous.

Respectfully submitted, Ellen Smith, Town Administrator