



## OFFICE OF SELECTMEN

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### **SELECTMEN'S MEETING MINUTES**

**January 17, 2024**

Chairman Pitt called the meeting to order at 10:00 am. Selectman Paight and Selectman Nelson were present. Also in attendance were Ellen Smith, Town Administrator, Justin Frazier Water/Sewer Operator, Roland Veaudry and Dustin Franco.

Justin was in to review the proposal submitted by Pennichuck Water Service Corporation (PWSC) to take over the operations of the drinking water system. The main question is if the proposal includes all of the testing, reporting and compliance tasks required by NHDES. Specific questions were asked about the "distribution tasks" and if the specifics are true to what the system is comprised of. Justin will get the exact number of hydrants and gates.

At 10:30 am Steve Horton joined the meeting and Justin Frazier left.

There was a discussion about the two paths forward for the library addition and renovation project. One path is on hold until after the Town Meeting and after the award notification by CDFA for the forgivable loan. The second path is to figure out what can be built with the money currently available. Steve shared that he believes \$1,050,000 is a realistic figure to move forward with the second path. The next step is to issue an RFP for the services of a construction manager. Steve will provide an RFP for the board's review and will contact Tom Weller to discuss the use of the plans and if we can engage the structural engineer to ensure the project is built according to the architect's design or if this is something Weller would be interested in doing.

Steve left the meeting at 11:10 am and Justin rejoined at 11:10 am.

Discussions continued about the Pennichuck proposal and Justin expressed interest in formulating a new proposal to continue as Water/Sewer Operator. Justin left the meeting at 11:40 am and agreed to attend next week's meeting at the school on Tuesday, January 23, 2024.

Selectman Nelson moved and Selectman Paight seconded a motion to approve the January 18, 2024, Direct Deposit Register in the amount of \$12,320.63 and the

Accounts Payable Check Register in the amount of \$19,749.70. The vote to approve was unanimous.

NHDOT has begun the bridge rehabilitation project on Route 12. TA Smith met with Chief Byam, Chief Manning, and Craig Cashman. They are requesting that the board make Webb Depot Road one-way from March – October 2024 from Thatcher Hill Road towards Route 12.

Chairman Pitt moved and Selectman Nelson seconded a motion to approve the January 10, 2024 meeting minutes. The vote to approve was unanimous.

Dustin and Roland left the meeting at 12:05 pm.

The board reviewed and discussed the 2024 budget proposal and asked that it be forwarded to the Advisory Budget Committee.

The board reviewed and signed the following items:

- Building & Electrical Permit Applications 05-127, 03-022 & 08-056
- Building Permit Application 10-022

Selectman Nelson moved and Selectman Paight seconded a motion to adjourn the meeting at 1:45 pm. The vote to adjourn was unanimous.

Respectfully submitted, Ellen Smith, Town Administrator