



OFFICE OF SELECTMEN
Post Office Box 487
Marlborough, New Hampshire 03455-0487

Telephone (603) 876-3751

Fax (603) 876-3313

E-mail: selectmen@marlboroughnh.org Website: www.marlboroughnh.org

SELECTMEN'S MEETING MINUTES December 11, 2020

Ms. Pitt stated, as Chairman of the Marlborough Board of Selectmen, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 Pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during the meeting, which is required under the Right-to-Know law.

Roll call attendance:

| | | |
|------------------|----------------------------------|-------------------------|
| Chairman Pitt | Yes – Present on conference call | No one else in the room |
| Selectman Paight | Yes – Present on conference call | No one else in the room |
| Selectman Nelson | Yes – Present in the Town Office | |

The meeting was called to order at 10:00 am. Present at the Town Office was Ellen Smith, Town Administrator, Craig Cashman, DPW Director and David Durocher.

Mr. Cashman was in for his monthly update.

L8000 Dump/Plow: This is the truck that is to be traded in when the new dump/plow is placed in service. Unfortunately, there was a mechanical failure during the last storm. TA Smith suggested that the repairs be discussed with Scott Reed of Reed Trucking before completed. He will be in possession of the truck on trade in and it would be good to get his input. Upon inspection, Scott agreed that Craig's suggested repairs were the best route to take so the parts are being rebuilt and the DPW will install them when completed. Should be running by Monday or Tuesday.

New Dump/Plow: Scheduled to be the first truck built in January. If there are no further delays, we expect to take delivery by mid-January.

Grader: It was brought to Craig's attention that the grader needs some parts in order to be ready to plow. Once properly setup they can use the grader to plow but will need to follow it with the sander.

After some discussion, it was agreed that Craig would work with his guys to see if routes could be restructured to take some of the heavy work off the L8000. If it is not possible then he needs to do what is necessary to clear the roads.

Jewett Street: The work done to reroute the water from a private driveway is working and the water is staying off the road. We will continue to monitor it through out the next several months.

Cell Service: There is a problem with the cell service at the highway garage. Craig is looking into boosters or some other alternative.

TA Smith gave an update on the DWGT-29 Water Improvement Project. The horizontal directional drilling (HDD) under the river on Water Street is done. They did not run into the ledge issues that were a possibility. This allowed for a smooth HDD. The pipe will be put in and the final tie-ins should be wrapped up in the next couple of weeks. The drillers will be back in a week or so to do the HDD on Jewett Street.

Mr. Cashman left the meeting at 10:40 am.

Selectman Nelson moved and Selectman Paight seconded a motion to approve the permit application for Map 7-050, vote to approve was unanimous.

Selectman Nelson moved and Selectman Paight seconded a motion to approve an abatement of \$50.00 for Map 08-048, vote to approve was unanimous.

The Board signed the Cemetery Deed for Knight.

Selectman Paight moved and Selectman Nelson seconded a motion to appoint Jeffrey Miller, Doug Hamshaw, Robert Sweet, Jackie Leahy, Gina Paight, Casper Bemis, Bruce Lyman, Craig Cashman and Mike Wilber to the Building Advisory Committee that will oversee the FFL Addition and Renovation Project, motion to approve was unanimous. Selectman Paight will serve as Chairman and Secretary.

TA Smith gave an update on the Hazard Mitigation Plan Update. At the last meeting there was a discussion about mitigation strategies to be added to the action plan which are items the Town will put in place to help in further mitigating hazards that are likely to affect Marlborough. It was noted that the Town has designated three Emergency Shelters, one is the Marlborough School, one is the Community House and one is the church on Pleasant Street. The conversation then turned to generators. The school has generators but neither the Community House nor the church do. With a representative of New Hampshire Homeland Security Emergency Management (NH HSEM) on the call, we were advised that by designating the Community House as the primary shelter it would put us in a better position for FEMA funding for a generator. The designation as primary can be changed and does not prohibit the use of the other sites as needed.

Larry Robinson as representative of the church was going to speak to his committee to be sure this is something his group is interested in supporting and TA Smith agreed to speak to the Selectmen about this arrangement. The Board was in agreement with moving forward and the next step will be drafting a Memorandum of Understanding.

Selectman Nelson moved and Selectman Paight seconded a motion to approve the meeting minutes of December 2, 2020, with the correction and December 4, 2020, vote to approve was unanimous.

TA Smith asked what the Board's availability was in January for the budget meetings. Selectman Nelson will know his work schedule next week so this discussion will be tabled until next week's meeting on December 17, 2020 at 5:00 pm.

Mr. Durocher asked for an update of filling the Chief's position. Chairman Pitt stated that an ad is scheduled to run in the Sentinel for 5 days with a submission deadline of December 23, 2020. Mr. Durocher asked that if there is a hiring committee, he would like to be a member. The Board noted the request.

The Board discussed an email received from School Board Chairman Jeff Miller regarding the tax bill stuffer. The stuffer was intended to encourage the public to get involved in the budgeting process and was not intended to criticize the School Board. There was a general discussion about budgeting vs spending and the impact the increased school tax rate has on taxpayers and that many times tough decisions need to be made.

Mr. Durocher left the meeting at 11:30 am.

The Board then had a general discussion about possible candidates for the Police Chief's position and that they are eager to make a swift decision.

Selectman Nelson moved and Selectman Paight seconded a motion to adjourn the meeting at 12:10 pm, vote to adjourn was unanimous.

Respectfully submitted

Ellen Smith, Town Administrator