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## **SELECTMEN'S MEETING MINUTES**

### **November 10, 2020**

Chairman Pitt called the meeting to order at 11:00 am. Present were Selectman Nelson, Ellen Smith, Town Administrator, Justin Frazier, Water/Sewer Operator and Lucius Parshall.

Chairman Pitt opened the public hearing at 11:00 am at the Marlborough Town Office. She noted that in accordance with NH RSA 38:26 municipalities with public water systems the governing body, or the board of water commissioners, if any, may adopt such ordinances and bylaws relating to the system or structures as required for proper maintenance and operation and in accordance with NH RSA 149-I:6, in municipalities where the sewage is pumped or treated, the governing body may adopt such ordinances and bylaws relating to the sewage system, pumping station, treatment plant or other appurtenant structure as are required for proper maintenance and operation and to promote the objectives of the sewage system. Notice of public hearing was published in the Keene Sentinel on Monday, October 26, 2020 and Tuesday, October 27, 2020 and posted at the Town Office and Post Office.

There have been ordinances in existence for quite a while but many items were out of date. The revisions contained in the proposed ordinances brings them into compliance and in line with NH RSA's, makes them more user friendly and incorporates updated definitions and fee schedules.

With no members of the public in attendance Chairman Pitt suspended the hearing at 11:15 am in case any members of the public do want to attend but are just running late.

Mr. Parshall asked the Board about the Broadband Project. Chairman Pitt explained what has been done so far and that the Committee is in the process of negotiating a contract with Consolidated Communications to be brought forward to Town Meeting in 2021.

Mr. Frazier left the meeting at 11:35 am.

As was discussed at the last meeting, Chairman Pitt drafted a letter regarding mask mandates as outlined in the Governor's Safer at Home Guidelines, for the Board's consideration. This letter will be delivered to businesses in Town, along with the Safer at Home Guidelines, in an effort to explain the mandate and in hopes that businesses will enforce employee mask wearing and encourage them to post

signage asking patrons to also wear masks. The Board hopes that voluntary compliance will make a Mask Ordinance unnecessary.

Craig Cashman joined the meeting at 11:50 am and Selectman Paight joined at noon.

Since no other members of the public arrived for the Public Hearing Chairman Pitt closed the hearing at 12:00 pm.

Mr. Cashman was in to discuss a lighting project for the Highway Garage he has been working on with Eversource and Marge Shepardson of the Energy Committee. The Highway Garage has an aging lighting system. The proposal brought forward will "retrofit existing interior fixtures to accept LED by removing old ballasts, replacing with new LED drivers and LED bulbs". The entire cost of the project is \$4,034.06 less Eversource Small Business Energy Efficient Rebate of \$2,015.66 leaving a cost to the Town of \$2,015.66 to be split between the highway budget and the Energy Committee budget. Selectman Paight moved and Selectman Nelson seconded a motion to accept the proposal by World Energy Efficiency Services and authorize Chairman Pitt to sign the documents on behalf of the Board, vote to approve was unanimous.

There was a change in the plan on the Water Improvement Project DWGT-29, specifically on Granite Street. While Park Construction was working in their trenches, they were finding that the current condition of the remaining road was very poor and crumbling under the weight of the equipment. The original plan was for Park Construction to be able to work in their five foot trenches and leave the remainder of Granite Street untouched. However, due to the poor road condition as well as several culverts discovered to be deteriorated, Park Construction offered to do additional work to the remaining road while still staying within the bid price. Instead of working in the five foot trench, backfilling and topping with four inches of asphalt, they will be able to remove the remaining pavement on Granite Street, allow the DPW to go in and replace the culverts, grade the road and lay a two inch winter binding over the entire road surface.

The Board asked Mr. Cashman when Coutts was scheduled to work on the driveway drainage project on Jewett Street and asked that it be done before Thanksgiving.

Bob Sweet dropped off two full sized plans relating to the Library Addition Project which the Board reviewed. They also signed the follow up letter. There was a discussion about the Building Advisory Committee the Selectmen will be establishing and Selectman Paight offered to represent the Board on the Committee.

Mr. Parshall left the meeting at 12:55 pm.

Motion to enter Nonpublic Session made by Selectman Nelson, seconded by Selectman Paight, under RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant. Roll Call vote to enter nonpublic session Chairman Pitt - Yes, Selectman Paight – Yes, Selectman Nelson – Yes, motion passed. Entered nonpublic session at 12:55 pm.

Public session reconvened at 1:45 pm. Motion made to seal these minutes made by Selectman Nelson, seconded by Selectman Paight because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. Roll Call Vote to seal minutes Chairman Pitt - Yes, Selectman Paight – Yes, Selectman Nelson - Yes, motion passed.

Selectman Nelson moved and Selectman Paight seconded a motion to approve the November 12, 2020 Accounts Payable Register in the amount of \$28,388.05, Payroll Check Register in the amount of \$444.30 and the Direct Deposit Register in the amount of \$8,384.52, vote to approve was unanimous.

The Board approved a Notice of Intent to Cut Wood or Timber for Map 08-024.

Selectman Paight moved and Selectman Nelson seconded a motion to approve Meeting Minutes of October 21, 2020, October 22, 2020 continuation of October 21, 2020 meeting, October 22, 2020 evening meeting and October 28, 2020, vote to approve was unanimous.

Selectman Nelson moved and Selectman Paight seconded a motion to adjourn the meeting at 2:05 pm, vote to adjourn was unanimous.

Respectfully submitted,

Ellen Smith, Town Administrator