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SELECTMEN'S MEETING MINUTES
September 2, 2020

Chairman Pitt called the meeting to order at 9:00 am. Present were Selectman Paight, Selectman Nelson, Ellen Smith, Town Administrator and Chris Lyons, Police Chief.

The Board had several follow up items for the Chief:

Cruiser replacement – The Chief provided a quote from MHQ for a 2020 Ford Utility Police Interceptor, fully outfitted with a trade-in value of \$5,400 for the 2015 Dodge Charger.

Selectman Nelson asked why the Charger was being traded in as opposed to his SUV that has well over 113,000 miles. The Chief commented that they were having issues with the Charger, it has many more idle hours and is starting to show problems whereas the SUV is in good shape and not having problems. He did not see a reason why we could not get another year or two out of it. There was a general discussion about the other partial quotes that were given to the Board. The Chief was asked to find out the state bid for comparison and due diligence. The MHQ quote is good for 60 days so there will not be a problem in delaying a decision until the Chief can gather the remaining information to bring forward the next time he meets with the Board which will be October 7, 2020.

Renovations – The addition of an enclosed office space in the MPD is almost complete. There will still be a supply closet built. Renovation costs will be covered by grant funding.

Resuming normal business operations – Although the Town Office building, including the MPD, remain closed to public walk-ins, once the facility modifications are complete there will be sufficient space for recommended social distancing for employees in the PD. The Board is now issuing a directive that anyone moving about the shared spaces of the Town Office, meaning outside designated personal office spaces, are required to wear a mask.

GPS installation in cruisers – On August 6, 2020 the Board directed TA Smith to move forward with establishing the GPS services with Verizon, as this was the vendor recommended by the Chief. When it came time to schedule the installation the Chief said he had some concerns he wished to discuss with the Board. The Chief asked why the TA would have administrative privileges on the Verizon account? If the Board's intention was to install the units for increased officer safety, how would having the TA on the account achieve that? The Chief was reminded that TA Smith addressed this issue in email with him stating that dispatch would be given the appropriate permissions for monitoring purposes. The Chief stated that this was causing a morale problem among his officers. The Chief was reminded that these vehicles are not personal vehicles, they are the property of the taxpayers of Marlborough. If they are being utilized properly for Town business there is no need for concern.

The Chief left the meeting at 10:55 am. Chuck Goodling, Dubois & King (D&K) joined the meeting at 11:00 am.

The last time the Board met with D&K, it was determined that two borings would be drilled to see what types of materials would be encountered in a horizontal directional drill (HDD) under the river on Water Street. The feedback from Town staff was that one boring was good and went down 28 feet, on the other side the rig hit ledge at 7 feet which continued for another 4 feet. The question is what do we do now? Mr. Goodling explained that D&K has a discussion with Park Construction who confirmed that the HDD was very feasible. At that point, D&K began designing the preliminary HDD plans. There are still details needed to be worked out, there will be additional property easements on Water Street, the contractor will need to apply for and obtain the NHDOT Excavation Permit and once the permanent easements are executed, they will be included as part of the Permit by Notification required by NHDES.

Once the HDD designs are finalized, D&K will provide new plans and easement sketches.

Selectman Nelson moved and Selectman Paight seconded a motion to revise the river crossing on Water Street to HDD as proposed by D&K, the additional cost will be approximately \$35,000, vote to approve was unanimous.

TA Smith and Justin Frazier, Water/Sewer Operator will aim to have all the easements executed by September 15, 2020.

The Pre- Construction Meeting will be tentatively scheduled for September 23, 2020.

The Board discussed the proposed amended contract with D&K. Mr. Goodling will consider the Boards comments and get back to them.

Selectman Paight and Mr. Goodling left the meeting at 12:53 pm.

Selectman Nelson moved and Chairman Pitt seconded a motion to approve the September 3, 2020 Accounts Payable Register in the amount of \$129,984.26, Payroll Check Register in the amount of \$239.28 and the Direct Deposit Register in the amount of \$8,612.32, vote to approve was unanimous.

Chairman Pitt moved and Selectman Nelson seconded a motion to approve the meeting minutes of August 19, 2020 and August 26, 2020, vote to approve was unanimous.

TA Smith received an email from Peter Switzer who is recommending that fall recreational soccer be cancelled this year due to COVID-19, the Board agreed with his recommendation.

Chairman Pitt moved and Selectman Nelson seconded a motion to appoint Andre Jaeger to a three-year term on the Zoning Board of Adjustment, vote to approve was unanimous.

Chairman Pitt moved and Selectman Nelson seconded a motion to adjourn the meeting at 2:05 pm, vote to adjourn was unanimous.

Respectfully submitted,

Ellen Smith
Town Administrator