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## **SELECTMEN'S MEETING MINUTES**

### **August 12, 2020**

Ms. Pitt stated, as Chairman of the Marlborough Board of Selectmen, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 Pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during the meeting, which is required under the Right-to-Know law.

Roll call attendance:

Chairman Pitt	Yes – Present on conference call	No one else in the room
Selectman Paight	Yes – Present on conference call	No one else in the room
Selectman Nelson	Yes – Present in the Town Office	

The Meeting was called to order at 11:30 am. Present was Ellen Smith, Town Administrator, Craig Cashman, DPW Director and Linda Ferranti.

Mr. Cashman asked the Board if they had any objection to changing the markings on the new truck from the town seal to lettering. The Board asked for a sample for their review and consideration.

Mr. Cashman received a phone call from a resident on Shaker Farm Road South complaining about the speed of cars and if the speed limit could be lowered and if specific signage could be installed. Selectman Nelson noted that the State dictates that the lowest speed limit is 25 mph and the Board would like to stay away from unique signage which would most likely just be a target for theft.

As soon and the humidity decreases, they plan on line painting downtown. This year's paving is scheduled for September.

Linda Ferranti was in to discuss upcoming projects of the Garden Club with the Board. The McKinley Circle project is coming along as they have removed invasive plants, replanted an area with native plants and are installing rhododendrons. The next step is to plant a topiary. They are concerned about underground water and sewer. TA Smith will follow back up with Justin Frazier to give Ms. Ferranti a call to mark out the lines. The final concern is the railing on the pathway, it is in rough shape. The lot is owned by the State so the question is who is responsible for maintaining the railing? The ideal long-term solution would be to install granite posts with wrought iron.

Mr. Cashman and Ms. Ferranti left the meeting at 12:20 pm.

TA Smith gave an update on the renovations occurring at the police department.

Selectman Paight moved and Selectman Nelson seconded a motion to approve the August 13, 2020 Accounts Payable Register in the amount of \$55,950.11, Payroll Check Register in the amount of \$251.21 and the Direct Deposit Register in the amount of \$8,483.77. Further, to have Selectman Nelson sign the manifests on behalf of the Board. Roll call vote Chairman Pitt – Yes, Selectman Paight – Yes, Selectman Nelson – Yes, motion passed.

TA Smith gave an update on the Water Improvements Project – DWGT-29. This morning the drilling company is on site at the Water Street bridge, boring on either side of the bridge. Mr. Goodling forwarded some information on next steps and will forward the bid tabulation and recommendation by week end. One document he forwarded was the draft contract. The Board directed TA Smith to forward the contract to the Town Attorney for review and to ask what the timeframe for review completion will be. The Board's next scheduled meeting will be Wednesday August 19, 2020 at 10:00 am and the Board should have the necessary information to award of the bid.

TA Smith discussed a new grant specific to the upcoming Primary and General Election; she will have grant documents ready for signatures next week.

Marlborough School Board Chairman Jeffrey Miller sent an email to TA Smith asking for the Board to consider allowing the School to have exclusive use of the pavilion. The Board noted that there are some town boards and committees that may need to have meetings there as well. Chairman Pitt will reach out to Chairman Miller to see if they can come up with a schedule to accommodate all parties.

Selectman Nelson moved and Selectman Paight seconded a motion to approve NHDRA Form MS-232. Roll call vote Chairman Pitt – Yes, Selectman Paight – Yes, Selectman Nelson – Yes, motion passed. Selectman Nelson will sign now and Chairman Pitt will stop by the office to provide the second signature.

Selectman Paight moved and Selectman Nelson seconded a motion to approve Electrical Permit Applications for Map 05-007 and Map 05-146. Further, to have Selectman Nelson sign the manifests on behalf of the Board. Roll call vote Chairman Pitt – Yes, Selectman Paight – Yes, Selectman Nelson – Yes, motion passed.

Chairman Pitt moved and Selectman Nelson seconded a motion to adjourn the meeting at 2:00 pm. Roll Call Vote Chairman Pitt - Yes, Selectman Paight – Yes, Selectman Nelson - Yes, motion passed.

Respectfully submitted,

Ellen Smith  
Town Administrator