



OFFICE OF SELECTMEN

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SELECTMEN'S MEETING MINUTES

July 29, 2020

Ms. Pitt stated, as Chairman of the Marlborough Board of Selectmen, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 Pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during the meeting, which is required under the Right-to-Know law.

Roll call attendance:

Chairman Pitt	Yes – Present on conference call	No one else in the room
Selectman Paight	Yes – Present on conference call	No one else in the room
Selectman Nelson	Yes – Present in the Town Office	

The Meeting was called to order at 10:00 am. Present was Ellen Smith, Town Administrator and Craig Cashman, DPW Director.

Mr. Cashman updated the Board on a sinkhole that developed yesterday at 33 School Street after the installation of a 24' above ground pool. He was asked to bring any plans or surveys of the area he has at the highway garage. He located some plans with dates from the 1990's that may have some additional information about that area.

Mr. Cashman left the meeting at 10:35 am.

Selectman Nelson moved and Selectman Paight seconded a motion to approve the meeting minutes of July 7, 2020, July 8, 2020 and July 15, 2020. Roll call vote Chairman Pitt – Yes, Selectman Paight – Yes, Selectman Nelson – Yes, motion passed.

Selectman Paight moved and Selectman Nelson seconded a motion to approve the July 30, 2020 Accounts Payable Register in the amount of \$452,133.68, Payroll Check Register in the amount of \$239.28 and the Direct Deposit Register in the amount of \$10,433.33. Further, to have Selectman Nelson sign the manifests on behalf of the Board. Roll call vote Chairman Pitt – Yes, Selectman Paight – Yes, Selectman Nelson – Yes, motion passed.

Selectman Paight moved and Selectman Nelson seconded a motion to approve the NHDES CWSRF Engineering Contract Amendment. Roll call vote Chairman Pitt – Yes, Selectman Paight – Yes, Selectman Nelson – Yes, motion passed.

At the July 22, 2020 meeting, the Board asked TA Smith to follow up with Chief Lyons about providing a quote for a Dodge Durango and proposals for the GPS units for the cruisers.

The Chief forwarded along some information on the Durango with estimated pricing but the 2020's are no longer available and they are expecting a redesign, so the 2021 pricing is not yet available. The current status of this discussion is that the Board has three cost estimates for the vehicle and no estimates for the outfitting. With the outfitting being a significant element of the overall cost of a new cruiser, TA Smith will follow up with the Chief and request estimates for outfitting of the three proposed vehicles and to forward along the pricing for the 2021 Durango when it is available.

The Chief also provided an email regarding the GPS for the cruisers. He has been working on finding out if the current radios have GPS capability or if they could be equipped with the capability. The Board noted that their original directive was for three proposals for GPS, he only provided one. The Board again asked TA Smith to follow up with the Chief. The Board wants GPS up and running immediately and wants the other two proposals for consideration. The Chief will be asked to bring this information along to the next meeting.

TA Smith received a call from a concerned citizen commenting that she was recently pulled over by a Marlborough Police Officer who was not wearing a mask. The Board asked TA Smith to send out an email to all Department Heads that the Board strongly encourages all employees to wear masks when dealing with the public, as a courtesy, even though it is not mandatory.

Chairman Pitt moved and Selectman Nelson seconded a motion to adjourn the meeting at 11:35 am, Roll Call Vote Chairman Pitt - Yes, Selectman Paight – Yes, Selectman Nelson - Yes, motion passed.

Respectfully submitted,

Ellen Smith
Town Administrator