



OFFICE OF SELECTMEN
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SELECTMEN'S MEETING MINUTES

July 15, 2020

Ms. Pitt stated, as Chairman of the Marlborough Board of Selectmen, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 Pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during the meeting, which is required under the Right-to-Know law.

Roll call attendance:

Chairman Pitt	Yes – Present on conference call	No one else in the room
Selectman Paight	Yes – Present on conference call	No one else in the room
Selectman Nelson	Yes – Present in the Town Office	

The Meeting was called to order at 10:00 am. Present was Ellen Smith, Town Administrator, Craig Cashman, DPW Director, Jim and Sue Velez, Tom Longacre, Dane D'Arcangelo, Eversource Arborist, Kevin Chamberlain, Eversource Field Supervisor and Carol Mackie, Consolidated Communications.

Chairman Pitt reconvened the public hearing continued from July 7, 2020 regarding Eversource's request to run new poles and service lines on Old Dublin Road, a scenic road, the work to include tree cutting and trimming.

Since July 7, 2020, Eversource and Consolidated Communications have agreed to relocate all lines to the new poles located on Old Dublin Road. Once complete, the poles on properties owned by Velez and Longacre will be removed, leaving a clean right of way. All parties were in agreement. Mr. Chamberlain went on to explain that once the right of way was clear, the landowners could get in touch with the real estate group at Eversource to request easement removal.

Mr. Chamberlain went on to explain that the work on Old Dublin Road would move quickly with tree trimming crews on site later this week. It is anticipated that Eversource's work will be complete in 6-8 weeks then Consolidated Communications will schedule their work for early fall.

Chairman Pitt asked each representative if they had the authority to make such an agreement on behalf of their companies and they affirmed that they were.

The landowners were satisfied with the plan.

Selectman Nelson moved and Selectman Paight seconded a motion to grant Eversource the permission they requested to conduct the tree removal and trimming project along Old Dublin Road, a scenic road, with the provision that poles on the right of way through the Velez and Longacre properties be removed by the end of the year. Roll call vote Chairman Pitt – Yes, Selectman Paight – Yes, Selectman Nelson – Yes, motion passed.

Chairman Pitt concluded the public hearing at 10:20 am.

Jim and Sue Velez, Tom Longacre, Dane D’Arcangelo, Eversource Arborist, Kevin Chamberlain, Eversource Field Supervisor and Carol Mackie, Consolidated Communications left the meeting at 10:20 am.

TA Smith went over some small projects with Mr. Cashman that were still outstanding. Last year the MPD had concerns with vehicles parking on the opposite side of Stone Pond Road and accessing the beach. No parking signs have since been installed. Selectman Nelson asked that the ordinance be checked to be sure that area is listed as a no parking area. Mr. Cashman is still trying to catch up with Chief Lyons over the verbiage for the signs needed at the municipal parking lot.

Mr. Cashman left the meeting at 10:30 am.

Selectman Paight moved and Selectman Nelson seconded a motion to approve the July 16, 2020 Accounts Payable Register in the amount of \$57,106.41, Payroll Check Register in the amount of \$931.91 and the Direct Deposit Register in the amount of \$10,489.78. Further, to have Selectman Nelson sign the manifests on behalf of the Board. Roll call vote Chairman Pitt – Yes, Selectman Paight – Yes, Selectman Nelson – Yes, motion passed.

Selectman Paight moved and Selectman Nelson seconded a motion to approve the following items and further to have Selectman Nelson sign on behalf of the Board:

- Building and Electrical Permits Map 05-028, 03-012
- Map 09-014A – Intent to Cut

Roll call vote Chairman Pitt – Yes, Selectman Paight – Yes, Selectman Nelson – Yes, motion passed.

TA Smith received a request for a beach pass for a nonresident that owns a business here in town. The Board agreed that unfortunately our regulations dictate that only residents are issued permits. With the parking availability very limited, we need to stick to the regulations.

Chairman Pitt gave an update on the broadband project. She had a conversation with Jeff McIver of Consolidated Communications (CCI) and based on CCI’s definition of underserved properties he reports that 86% of Marlborough falls in this category.

Chief Lyons joined the meeting at 10:50 am.

The next step in the broadband project is to put out an RFP. Chairman Pitt will assemble an ad hoc group to help with this process.

A walk through of the Town Office building took place last Thursday; the Chief was unable to attend. The Board decided that a separate office space will be constructed for the Administrative Assistant which will be an expansion of the closet in the back corner. A smaller desk will be provided for that office and the large oversized desk will be relocated to another department to open up the MPD and give the staff more room and allow for a more efficient use of space. There will be some modifications to the entrance to the Town Offices to better manage those needing to come into the building for appointments. Mike Wilber will draw up a sketch of the MPD and TA Smith will get back in touch with Mike Wilber and see when he would be available to go over the plans with the Chief and an electrician. The Chief expressed excitement and positivity for the project and has some ideas for additional “tweaks” to the plan. The cost of this project is to be reimbursed through the CARES Act grant funding through the State.

The Chief then went on to ask about one item in TA Smith’s email regarding the gps for the cruisers, he asked what the Board was looking for. Selectman Nelson reiterated that the Board is interested in the gps to increase officer safety by allowing for another way to know where the officers are in case there is a problem. The Chief expressed his concerns over the dead spots in town. He did discuss the idea with the Sheriff’s Office and they are looking to see if the radios currently have that capability. The Chief went on to explain that he may not have all the information by July 22 deadline set by the Board but he is working on it.

Motion to enter Nonpublic Session made by Selectman Nelson, seconded by Selectman Paight, under RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant. Roll Call vote to enter nonpublic session Chairman Pitt - Yes, Selectman Paight - Yes, Selectman Nelson – Yes motion passed. Entered nonpublic session at 11:30 am.

Public session reconvened at 12:55 pm. Motion made to seal these minutes made by Selectman Nelson, seconded by Selectman Paight because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. Roll Call Vote to seal minutes Chairman Pitt - Yes, Selectman Paight – Yes, Selectman Nelson - Yes, motion passed. (Chief Lyons left the meeting at 12:00 pm)

Chairman Pitt received a citizen request. This citizen is interested in having a bridge in town named after a NHDOT employee who worked for them for 40 years, specifically a bridge worker, who was recently deceased. The Board will consider the request and may develop a policy or some sort of criteria for such an action. Chairman Pitt will forward the email.

Selectman Paight moved and Selectman Nelson seconded a motion to adjourn the meeting at 1:15 pm. Roll Call Vote Chairman Pitt - Yes, Selectman Nelson - Yes, motion passed.

Respectfully submitted,

Ellen Smith
Town Administrator