



**OFFICE OF SELECTMEN**  
Post Office Box 487  
Marlborough, New Hampshire 03455-0487

Telephone (603) 876-3751

Fax (603) 876-3313

E-mail: [selectmen@marlboroughnh.org](mailto:selectmen@marlboroughnh.org) Website: [www.marlboroughnh.org](http://www.marlboroughnh.org)

## **SELECTMEN'S MEETING MINUTES**

**June 23, 2020**

Ms. Pitt stated, as Chairman of the Marlborough Board of Selectmen, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 Pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during the meeting, which is required under the Right-to-Know law.

Roll call attendance:

Chairman Pitt	Yes – Present on conference call	No one else in the room
Selectman Paight	Yes – Present on conference call	No one else in the room
Selectman Nelson	Yes – Present in the Town Office	

The Meeting was called to order at 5:00 pm. Present were Ellen Smith, Town Administrator and Justin Frazier Water/Sewer Operator.

The following items were discussed:

Last years' water tank inspection resulted in two recommendations:

Replace screens on the vent. This is now complete.

Replace the hatch with a steel frame. Quotes will be obtained.

Water System Asset Management Plan. Justin has been going through the plan and will indicate which projects have been completed so we can begin incorporating plan recommendations into the Capital Improvements Plan (CIP).

One small project that is believed to be able to be completed with funding in the Water Fund budget is the replacement of the water line on Woodland Court. This should be able to be done in-house and Justin will get estimates on the parts.

The chemical monitoring waiver paperwork and the updated emergency response plan are almost complete and will be given to the Board for signature.

Steady progress is being made on the preparation of the easements for the water project. Once Chairman Pitt identifies all of the easements needed, she will meet with Justin and TA Smith to discuss how to approach those landowners who are affected.

Justin left the meeting at 5:20 pm.

Selectman Paight moved and Selectman Nelson seconded a motion to approve the meeting minutes of June 16, 2020. Roll call vote Chairman Pitt – Yes, Selectman Paight – Yes, Selectman Nelson – Yes, motion passed.

Selectman Paight moved and Selectman Nelson seconded a motion to approve the June 25, 2020 Accounts Payable Register in the amount of \$8,488.96, Payroll Check Register in the amount of \$414.13 and the Direct Deposit Register in the amount of \$12,684.25. Further, to have Selectman Nelson sign the manifests on behalf of the Board. Roll call vote Chairman Pitt – Yes, Selectman Paight – Yes, Selectman Nelson – Yes, motion passed.

Selectman Paight moved and Chairman Pitt seconded a motion to approve the following items and further to have Selectman Nelson sign on behalf of the Board:

- Dave's Automotive Junkyard License
- Veteran's Credit denials – Map 02-087 and Map 07-050
- Veteran's Credit granted – Map 14-042
- Blind Exception granted – Map 03-090-E39

Roll call vote Chairman Pitt – Yes, Selectman Paight – Yes, Selectman Nelson – Yes, motion passed.

Selectman Paight moved and Selectman Nelson seconded a motion to authorize the Town Clerk to issue a civil forfeiture for each unlicensed dog and further to allow the full 20 days from June 20, 2020 before sending such notices to our residents to give the Clerk's office time to try and reduce the list further. Roll call vote Chairman Pitt – Yes, Selectman Paight – Yes, Selectman Nelson – Yes, motion passed.

DPW Director Cashman found a buyer for the Water Department Pickup Truck. The sales price will be \$9,800. TA Smith prepared the bill of sale for the Board's signature. Selectman Paight moved and Chairman Pitt seconded a motion to sell the vehicle for \$9,800 and further authorize TA to sign the title once the bank check is received. Roll call vote Chairman Pitt – Yes, Selectman Paight – Yes, Selectman Nelson – Yes, motion passed.

Chairman Pitt reported that she was able to locate the RSA prohibiting the operation of Off Highway Recreational Vehicles (OHRV) on the Town's Class VI Roads unless specifically authorized by the Board of Selectmen; NH RSA 215:A:6, II and IX. TA Smith was able to locate an email from New Hampshire Municipal Association's (NHMA) legal team that provided guidance to the Town several years ago in a similar situation.

The Selectmen received a request from Eversource to hold a public hearing in accordance with NH RSA 231:158 to improve reliability of electric service, specifically, the work to be done on Old Dublin Road, a scenic road. TA Smith scheduled the hearing for Tuesday, July 7, 2020 at 6:00 pm at the Town Office. Notice will be published in the Keene Sentinel.

The Selectmen's Office as well as the Tax Collector/Town Clerk's Office will be closed Monday July 6, 2020.

Chairman Pitt moved and Selectman Nelson seconded a motion to adjourn the meeting at 6:30 pm, Roll Call Vote Chairman Pitt - Yes, Selectman Paight – Yes, Selectman Nelson - Yes, motion passed.

Respectfully submitted,

Ellen Smith  
Town Administrator