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## **SELECTMEN'S MEETING MINUTES**

### **June 16, 2020**

Ms. Pitt stated, as Chairman of the Marlborough Board of Selectmen, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 Pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during the meeting, which is required under the Right-to-Know law.

Roll call attendance:

Chairman Pitt	Yes – Present on conference call	No one else in the room
Selectman Paight	Yes – Present on conference call	No one else in the room
Selectman Nelson	Yes – Present in the Town Office	

The Meeting was called to order at 5:00 pm.

Present in the Town Office: Ellen Smith, Town Administrator and Marge Shepardson  
Others on the conference call: Galen Hagen and Charles Goodling of Dubois & King

After last week's meeting, the Board decided to push off the water project construction until the spring as to not leave Jewett Street unpaved over the winter. After further consultation with Dubois & King during the week, they recommended an alternative that would split the project into two segments; the water main replacement and the loop work to be done on Granite Street could be done in the fall of this year and all of Jewett Street would be done in the spring. The group discussed notifying NHDES of the modifications and what if any impact it would have on the funding. Dubois & King will modify the bid documents. Chairman Pitt is working on the permanent and temporary easement documents. Paving of Granite and Jewett Streets was discussed and how the portion of the road disturbed by the water project would be part of the project cost but the remaining road work would fall outside the scope.

Cliff Warne joined the meeting at 5:30 pm.

The Board agreed to move forward with advertising and for Dubois & King to prepare a revised Bid and Construction Phase Schedule.

Mr. Goodling reminded the Board that their current contract runs through the bidding process. Dubois & King will draft a proposal for a new contract that would keep them involved with the project through its completion.

Galen Hagen and Charles Goodling of Dubois & King left the conference call at 5:55 pm.

Selectman Nelson moved and Selectman Paight seconded a motion to approve the minutes of May 26, 2020, May 28, 2020, June 2, 2020 and June 9, 2020. Roll call vote Chairman Pitt – Yes, Selectman Paight – Yes, Selectman Nelson – Yes, motion passed.

Selectman Paight moved and Selectman Nelson seconded a motion to approve the June 18, 2020 Accounts Payable Register in the amount of \$56,616.01, Payroll Check Register in the amount of \$449.62 and the Direct Deposit Register in the amount of \$8,296.39. Further, to have Selectman Nelson sign the manifests on behalf of the Board. Roll call vote Chairman Pitt – Yes, Selectman Paight – Yes, Selectman Nelson – Yes, motion passed.

David Aiken joined the meeting at 6:00 pm.

At the June 2, 2020 meeting, Mr. Warne expressed concerns about the reopening of the RTC and the volume of both traffic and recyclable materials expected. Mr. Aiken addressed these concerns with the Board and believes the facility will be able to handle the onslaught. He explained that the backlog of recyclables that was onsite has been removed so there should be extra room. In addition, staff is able to socially distance, PPE is being obtained and they expect a good faith effort on the part of the public to follow recommended social distancing. Mr. Aiken is recommending the reopening of the facility. The Board will follow the recommendation and agree that staff can begin to collect money for bags and bulk items effective immediately and recyclables will once again be accepted beginning Wednesday June 24, 2020.

Marge Shepardson left the meeting at 6:40 pm.

Mr. Warne agreed to get a number of signs for the facilities reminding people to socially distance.

Mr. Warne and Mr. Aiken left the meeting at 6:50 pm.

Selectman Paight moved and Chairman Pitt seconded a motion to approve the following items and further to have Selectman Nelson sign on behalf of the Board:

- Solar Exemption Application – Map 09-022 and Map 03-111
- Excavation Tax Levy – Map 05-056 & 05-071 2018 & 2019
- Appointment of David Fairfield as Deputy Moderator
- Cemetery Deed – Nason
- Abatement for demolished mobile home at 24 Mountain Drive

Roll call vote Chairman Pitt – Yes, Selectman Paight – Yes, Selectman Nelson – Yes, motion passed.

The Board authorized the reopening of the beach on June 19, 2020 and to continue with the phased reopening of the recreation facilities and programs in compliance with the Governor's Reopening Task Force recommendations.

Chairman Pitt gave an overview of the Library Trustee's Meeting.

Chairman Pitt moved and Selectman Nelson seconded a motion to adjourn the meeting at 8:05 pm. Roll Call Vote Chairman Pitt - Yes, Selectman Paight – Yes, Selectman Nelson - Yes, motion passed.

Respectfully submitted,

Ellen Smith  
Town Administrator