



OFFICE OF SELECTMEN
Post Office Box 487
Marlborough, New Hampshire 03455-0487

Telephone (603) 876-3751 Fax (603) 876-3313
E-mail: selectmen@marlboroughnh.org Website: www.marlboroughnh.org

SELECTMEN'S MEETING MINUTES April 21, 2020

Ms. Pitt stated, as Chairman of the Marlborough Board of Selectmen, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 Pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during the meeting, which is required under the Right-to-Know law.

Roll call attendance:

Chairman Pitt	Yes – Present on conference call	No one else in the room
Selectman Paight	Yes – Present on conference call	No one else in the room
Selectman Nelson	Yes – Present in the Town Office	

The Meeting was called to order at 10:00 am. Present were Ellen Smith, Town Administrator, DPW Director Craig Cashman and David Aiken, RTC.

Director Cashman was in to discuss a citizen concern regarding a tree on the corner of Route 124 and Pleasant Street that has been undermined by the underground water flow. There are ongoing discussions about working with NHDOT to finally determine ownership of and responsibility for the underground infrastructure in the area. With that said, the Board decided to write to the property owner and say that the Town will remove the tree as a matter of public safety but take no further responsibility.

Director Cashman left the meeting at 10:20 am.

Mr. Aiken was in for his monthly meeting with the Board. He gave an update of the modified operations and discussed current projects being undertaken by staff and recommended that now may be a good time to look at the facility and current processes. Mr. Aiken left the meeting at 10:50 am.

TA Smith presented the final lease documents for the 2021 International Dump/Plow Truck. The following resolution was introduced and adopted:

BE IT RESOLVED by the Governing Body of Lessee as follows:

1. **Determination of Need.** The Governing Body of Lessee has determined that a true and very real need exists for the acquisition of the Equipment described on Exhibit A of Schedule No. 01 to the Master Lease Purchase Agreement dated as of April 15, 2020, between **Town of Marlborough** (Lessee) and **Tax-Exempt Leasing Corp.** (Lessor).

2. Approval and Authorization. The Governing Body of Lessee has determined that the Agreement and Schedule, substantially in the form presented to this meeting, are in the best interests of the Lessee for the acquisition of such Equipment, and the Governing Body hereby approves the entering into of the Agreement and Schedule by the Lessee and hereby designates and authorizes the following person(s) to execute and deliver the Agreement and Schedule on Lessee's behalf with such changes thereto as such person(s) deem(s) appropriate, and any related documents, including any Escrow Agreement, necessary to the consummation of the transaction contemplated by the Agreement and Schedule.

Selectman Paight moved and Chairman Pitt seconded a motion to have Selectman Nelson sign the lease documents on behalf of the Board. Roll call vote Chairman Pitt – Yes, Selectman Paight – Yes, Selectman Nelson – Yes, motion passed.

Chairman Pitt moved and Selectman Paight seconded a motion to execute a contract to bring in Justin Frazier as Water Sewer Operator, and to have Selectman Nelson on behalf of the Board. Roll call vote Chairman Pitt – Yes, Selectman Paight – Yes, Selectman Nelson – Yes, motion passed.

There was some discussion about the expansion of absentee ballot voting for the September and November elections. TA Smith will speak to Ellen Orkins about reaching out to the Moderator about additional supplies and precautions that should be considered.

As a result of the Governor's issuance of Emergency Order #25, Temporary Modification of interest penalty for late payment of property taxes, specifically the last sentence of paragraph of 2 which, according to guidance from NHMA "effectively "stays" the issuance of any Tax Collectors Deeds for the duration of the State of Emergency" the Tax Collector has asked the Board of Selectmen to issue a blanket waiver of deed taking for all those properties currently eligible. Selectmen Nelson signed the letter on behalf of the Board.

TA Smith updated the Board on some important information shared on a conference call held by the Governor's Office for Emergency Relief and Recovery (GOFERR) on April 17, 2020. The first speaker was Margaret Byrnes, Executive Director, NH Municipal Association. She discussed potential issues municipalities will face which included revenue shortfalls, both from decreased state revenues and the possibility of a higher than normal delinquency rate for real estate taxes. In addition, many municipalities are seeing increases on the demand for welfare assistance.

Kent Breen will take over as Plumbing Inspector.

Selectman Nelson moved and Selectman Paight seconded a motion to approve the meeting minutes of April 7, 2020 and April 14, 2020. Roll call vote Chairman Pitt – Yes, Selectman Paight – Yes, Selectman Nelson – Yes, motion passed.

Selectman Paight moved and Selectman Nelson seconded a motion to approve the April 23, 2020 Accounts Payable Register in the amount of \$37,739.21, Payroll Check Register in the amount of \$275.06 and the Direct Deposit Register in the amount of \$9,797.06. Further, to have Selectman Nelson sign the manifests on behalf of the Board. Roll call vote Chairman Pitt – Yes, Selectman Paight – Yes, Selectman Nelson – Yes, motion passed.

Chairman Pitt moved and Selectman Nelson seconded a motion to adjourn the meeting at 12:20 pm, Roll Call Vote Chairman Pitt - Yes, Selectman Paight – Yes, Selectman Nelson - Yes, motion passed.

Respectfully submitted,

Ellen Smith
Town Administrator