



OFFICE OF SELECTMEN

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SELECTMEN'S MEETING MINUTES

January 11, 2016

The meeting was called to order at 6:30PM by Chairman Harris. Present were Selectmen Mrs. Paight and Ms. Pitt, and Administrative Assistant Ms. Booth. Also present was Brian Tarr and Rita Grace.

ADMINISTRATIVE ITEMS

APPOINTMENTS

6:30PM Police Department – Officer Byam & Chief Lyons

Officer Byam stated he was approached by Tim Patnode, a student at River Valley Community College in Keene, inquiring on an internship/ride-along period with Marlborough Police Department. Officer Byam told the Selectmen that in the past, the police department has had interns apply with the understanding of signing a liability waiver for ride-alongs. There is no need for extra manpower/hours for this internship. It is strictly to allow shadowing of both Chief Lyons and Officer Byam's jobs. The Selectmen suggested getting supervisor expectations and guidelines from River Valley Community College for the internship. Sharon will check insurance liability to see if anything additional is needed, such as a liability waiver. The Selectmen agree this would be a great program and way to promote the Marlborough Police Department. Officer Byam and Chief Lyons left at 6:45PM.

6:40PM Highway Department– Brian Tarr

Brian is getting figures for a new one ton for a warrant article at the Town Meeting. There is a possible use of capital reserve for the truck. Brian will get three quotes needed by the end of the month or earlier. The warrant article will be posted by the required date. Brian made the Selectmen aware that gravel ordered will not be available until spring. Brian left at 7:00PM.

7:00PM Cemetery Commission– Rita Grace

Rita spoke with the Selectmen about the Cemetery 2016 budget. She would like the flower budget increased to \$200 and the Cemetery Head Stones to \$3000. Rita left at 7:10PM.

ADMINISTRATIVE ITEMS:

Chairman Harris moved and Mrs. Paight seconded the motion to accept the minutes of the 01/04 and 01/08 meetings as amended. Vote to approve was unanimous.

Mrs. Paight moved and Ms. Pitt seconded the motion to accept the Accounts Payable manifests in the amounts of \$56,184.27 less a check for \$8,000.00 to RW Cummings that needed to be voided for a total of \$48,814.27 and \$40,856.87 less a check for \$28,982.39 to PLT that needed to be voided for a total of \$11,874.48. Vote to approve was unanimous.

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Mrs. Paight moved and Ms. Pitt seconded the motion to accept the Direct Deposit Register in the amount of \$6,905.96; the Payroll Check Register in the amount of \$1,186.98, the FICA General Ledger in the amount of \$2,301.49. Vote to approve was unanimous.

The Board reviewed and signed the General Ledger Posting Registers.

The Board set a meeting time for Friday, January 22nd, at 9:00AM for a budget 2016 review meeting. The office will be closed Monday, January 18th for Martin Luther King Day, so there will be no Selectmen's meeting that day. The meeting and closing will be posted at the Town Office, the Post Office, and the Library.

Mrs. Paight moved and Ms. Pitt seconded to adjourn the meeting. Vote was unanimous. Meeting adjourned at 8:05PM.

Respectfully submitted,

Sharon Booth
Administrative Assistant

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