



## OFFICE OF SELECTMEN

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### SELECTMEN'S MEETING MINUTES

February 1, 2016

The meeting was called to order at 6:30PM by Chairman Harris. Present were Selectmen Mrs. Paight and Ms. Pitt, and Administrative Assistant Ms. Booth. Also present was Melanie LaBrie and Colby LaBrie.

#### ADMINISTRATIVE ITEMS

Mrs. Paight moved and Chairman Harris seconded the motion to accept the minutes of the 01/29/16 meeting as amended. Vote to approve was unanimous.

Mrs. Paight moved and Ms. Pitt seconded the motion to accept the Accounts Payable manifest in the amount of \$27,930.53. Vote to approve was unanimous.

Mrs. Paight moved and Ms. Pitt seconded the motion to accept the Direct Deposit Register in the amount of \$7,501.80. The Payroll Check Register in the amount of \$1,068.84 and FICA General Ledger in the amount of \$2,353.18. Vote to approve was unanimous.

Ms. Booth updated the Selectboard on the website design. Bill Letsky, the account manager, has stated that getting the website up and running is considered a high priority with Virtual Schools & Towns.

**APPOINTMENT - 6:45PM - Ms. LaBrie, Lawn Care Bid submittal:** Ms. LaBrie stated her concerns about the award contracts for the lawn care of the town and the town cemeteries. A contingency bid was submitted by Ms. LaBrie after the contract was awarded. Ms. LaBrie was under the impression there would be a negotiation process and not a straight bidding process. Chairman Harris explained there isn't an option to submit a contingency bid for a municipal contract. Ms. LaBrie left at 7:00PM.

There was discussion of the wording for the 2016 warrant articles.

The Selectmen discussed the water and sewer 2016 proposed budgets.

Bids for a truck for the highway department were reviewed. The truck is to be leased and attachments, plow and sander, would be purchased. The difference between a 5 year and a 4 year lease were reviewed. A warrant article for the lease of this truck will be included in the 2016 Town Meeting Warrant and Budget. The 4 year lease saves interest and is more fiscally suited for the town.

The selectmen discussed establishing a committee for the review of repair vs. replacement of the Town Hall Office building.

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The Selectmen added \$5000 to the Water Budget for mapping of the water lines which will allow available grants to be applied for.

Cost of Living increases for town employees were discussed and the Selectmen agreed on a 2% increase.

Mrs. Paight moved and Chairman Harris seconded to adjourn the meeting. Vote was unanimous. Meeting adjourned at 12:15PM.

Respectfully submitted,

Sharon Booth  
Administrative Assistant

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