



OFFICE OF SELECTMEN

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SELECTMEN'S MEETING MINUTES September 22, 2021

Chairman Paight called the meeting to order at 10:00 am. Selectman Nelson and Selectman Pitt were present. Also in attendance were Ellen Smith, Town Administrator and the Supervisors of the Checklist.

Several members of the public joined the meeting to hear about any updates on the downtown engineering study and the decision made on the library addition.

NH RSA 669:62 states Vacancies in the office of town moderator shall be filled by appointment made by the supervisors of the checklist of said town, or by the town selectmen, where no board of supervisors exists. The Supervisors of the Checklist attended the meeting to collaborate with the Selectmen to find a replacement. The group agreed that Chairman Paight would contact the people mentioned as possible candidates. The Supervisors of the Checklist left at 10:15 am.

Chairman Paight noted that at last week's meeting the folks in attendance asked if the Board had made a decision on where the library addition would be sited. She went on to explain that because the Selectmen believe that constructing the addition as far away as possible from the underground tunnel is in the best interests of the Town, the Selectmen voted to pursue the east side as it was the safest option available. Those affected by the July flooding who were in attendance thought that was a wise decision.

TA Smith received an email from Eversource looking for the Town's permission to take down a few trees along Route 101 that were encroaching on the power lines. Chairman Paight signed the request.

As part of the PRIME recertification, PRIMEX is requiring the town to have a Cybersecurity Incident Response Plan Policy. The policy TA Smith provided the Board is a basic policy that outlines the steps that should be taken when an employee believes there may have been a breach or if suspicious emails are received. Umbral Technology will be attending the Joint Loss Management Committee meeting Tuesday September 28, 2021 to discuss their services and go over the policy. The town will be going through a cyber audit and Umbral may recommend a more detailed policy. The policy before the Board meets the

requirement for recertification in the PRIME program. Selectman Pitt moved and Selectman Nelson seconded a motion to adopt the Cybersecurity Incident Response Plan Policy, motion to approve was unanimous.

The Board approved and signed the following:

- Building Permit Applications - Map 03-113 & Map 08-024
- Electrical Permit Application Map 02-079-B
- Electrical Permit Application – Conduit installation under Old Chesham Road for Broadband Project
- Intent to Cut – Map 08-028

The County has decided to distribute \$1,000,000 of the funds it received through the American Rescue Plan to the towns based on their percentage of the county tax paid, Marlborough's share is \$26,000.64. Selectman Pitt moved and Selectman Nelson seconded a motion to execute the documents necessary for Marlborough to receive the county funds and further to authorize Chairman Paight to sign the documents on behalf of the Board, vote to approve was unanimous.

Selectman Nelson moved and Selectman Pitt seconded a motion to approve the September 23, 2021 Accounts Payable Register in the amount of \$148,413.00, the Payroll Check Register in the amount of \$918.31 and the Direct Deposit Register in the amount of \$8,990.99 motion passed unanimously.

Selectman Pitt moved and Selectman Nelson seconded a motion to approve the meeting minutes of September 15, 2021 and September 17, 2021, as amended, motion passed unanimously.

TA Smith received a call from Henry Underwood at Southwest Region Planning Commission to see if Marlborough is interested in the Complete Streets program which would provide grant funding, with no town match, to develop a Complete Streets policy. This program would assist the town in being better positioned to receive funding for safety improvements such as sidewalks and crosswalks. Once TA Smith finalizes the letter of interest Chairman Paight will sign it.

The Board discussed the camping permit process and the current zoning ordinance 9.6 which does not allow for people to live in a camper on their own property temporarily while building a permanent residence. Ordinances of other towns are being reviewed to see what if any modifications may need to be brought to town meeting. It was noted that such an arrangement would need a time limit and a valid building permit.

There was some discussion about correspondence received from members of the 150 Committee.

Selectman Nelson moved and Chairman Paight seconded a motion to adjourn the meeting at 1:25 pm, motion passed unanimously.

Respectfully submitted
Ellen Smith, Town Administrator