



## OFFICE OF SELECTMEN

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### **SELECTMEN'S MEETING MINUTES**

**April 20, 2022**

Chairman Paight called the meeting to order at 10:00 am. Selectman Nelson and Selectman Pitt were present. Also in attendance were Ellen Smith, Town Administrator, Ellen Orkins, Town Clerk/Tax Collector, Roland Veaudry, and Dustin Franco.

Selectman Nelson moved and Selectman Pitt seconded a motion to approve the April 21, 2022, Accounts Payable Register in the amount of \$71,153.79 the Payroll Check Register in the amount of \$1,100.30, and the Direct Deposit Register in the amount of \$11,321.50, vote to approve was unanimous.

Selectman Nelson moved and Selectman Pitt seconded a motion to approve the meeting minutes of April 13, 2022, vote to approve was unanimous.

Selectman Nelson moved and Selectman Pitt seconded a motion to appoint Jerry Burns and Chana Robbins to the Conservation Commission, vote to approve was unanimous.

Barbara Paronto of Lear Hill Title Services joined the meeting at 10:10 am. Barbara provided an overview of her services and went through the processes. Ellen Orkins had an opportunity to ask questions and get clarification on a few items of concern. With no further questions or concerns, Selectman Nelson moved, and Selectman Pitt seconded a motion to approve the revised contract with Lear Hill Title Services and further to authorize Chairman Paight to sign the contract on behalf of the board, vote to approve was unanimous.

Barbara Paronto and Ellen Orkins left the meeting at 10:50 am.

The board reviewed the draft revised Employee Handbook and made some final edits.

Chairman Paight left the meeting at 11:40 am; Roland and Dustin left the meeting at 11:55 am. Chairman Paight rejoined the meeting at 12:10 pm.

The board approved and signed the following:

- Plumbing permit application – Map 02-069
- Building permit application – Map 01-027
- Veterans' Credit – Map 16-005
- DiLuzio contract and addendum

Selectman Pitt gave an update on the Gates House. The Heritage Commission has been in touch with David Ottinger who is interested in purchasing the materials. Mr. Ottinger will be providing a proposal.

Selectman Nelson moved and Chairman Paight seconded a motion to adjourn the meeting at 1:25 pm, motion passed unanimously.

Respectfully submitted

Ellen Smith, Town Administrator