



OFFICE OF SELECTMEN

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SELECTMEN'S MEETING MINUTES

February 7, 2024

Chairman Pitt called the meeting to order at 10:00 am. Selectman Paight and Selectman Nelson were present. Also in attendance were Ellen Smith, Town Administrator and Andrew Cullen.

The board prepared for tomorrow night's public hearings on the annual budget and three bonds/notes each over \$100,000. Jon Ashley from DuBois & King will be there to present the McKinley Circle Water Infrastructure Project and the Downtown Stormwater Project – Phase 2. TA Smith will present the CDFA program for the library and the annual budget. The public hearing handout will be posted on the town's website.

Selectman Paight moved and Selectman Nelson seconded a motion to approve the February 8, 2024, Direct Deposit Register in the amount of \$11,454.06. The vote to approve was unanimous. There was a problem with the Accounts Payable Check Register that will get fixed tomorrow and brought to the public hearing for the Board to sign.

Selectman Paight moved and Selectman Nelson seconded a motion to approve the Accounts Payable Check Register for a disbursement from the FFL Capital Projects Fund in the amount of \$2,500. The vote to approve was unanimous.

Selectman Paight moved and Selectman Nelson seconded a motion to approve a disbursement from the Hemenway Fund. The vote to approve was unanimous. TA Smith explained that the 2022 distribution of trust income was delayed due to one of the organizations that is a beneficiary of the trust filing a request with the court for cy pres. Chairman Pitt will review those documents to see if the town should do the same. It has been challenging to distribute the funds in conformity with the trust document.

Selectman Nelson moved and Selectman Paight seconded a motion to approve the meeting minutes of January 31, 2024, the vote to approve was unanimous.

Chairman Pitt moved and Selectman Paight seconded a motion to approve the meeting minutes of February 5, 2024, the vote to approve was 2-0-1 as Selectman Nelson was not at the meeting.

Chairman Pitt moved and Selectman Paight seconded a motion to issue the RFP for a Construction Manager for the library addition and renovation project, the vote to approve was unanimous.

The board reviewed the proposal from St Jean's Auction for the sale of the Gates House and had questions about the fee, specifically who pays for advertising. Selectman Paight spoke to the St Jeans who said the only way the town would pay the advertising fees and the \$500 fee was if the board rejected all bids received. Chairman Pitt signed the proposal, and the board will target a Thursday or Friday afternoon in March or April for the auction.

In order to make Webb Depot Road temporarily one-way from March – October during the NHDOT's bridge work on Route 12, the board will be scheduling a public hearing and will be reaching out to affected homeowners. Further details to come.

There was a discussion about the NHDOT's plan to repave Route 124 and concerns around the crosswalk at Pleasant Street and the bus stop at the library entrance. The town will be looking into the area to come up with a plan in coordination with the state.

The board reviewed and signed the following:

- Building and Electrical Permit Application Map 02-046
- Electrical Permit Application 03-107
- Devine Millimet – engagement letter for bond counsel – Fire Truck & McKinley Circle Water Project

Mr. Cullen left the meeting at 11:20 am.

Selectman Nelson moved and Selectman Paight seconded a motion to enter nonpublic session under NH RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.

Roll Call vote to enter nonpublic session Chairman Pitt - Yes, Selectman Paight– Yes, and Selectman Nelson – Yes, motion passed. Entered nonpublic session at 11:20 am.

The public session reconvened at 11:30 am. Motion made to seal these minutes was made by Selectman Nelson, seconded by Selectman Paight because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. Roll Call Vote to seal minutes Chairman Pitt - Yes, Selectman Paight – Yes, and Selectman Nelson - Yes, motion passed.

Selectman Nelson moved and Selectman Paight seconded a motion to adjourn the meeting at 11:30 am. The vote to adjourn was unanimous.

Respectfully submitted, Ellen Smith, Town Administrator