



## OFFICE OF SELECTMEN

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### **SELECTMEN'S MEETING MINUTES March 22, 2023**

Selectman Pitt called the meeting to order at 10:00 am. Selectman Nelson was present. Also in attendance were Ellen Smith, Town Administrator, Craig Cashman, DPW Director, Roland Veaudry, and Dustin Franco.

Craig was asked to come in and give an overview of the storm; what went well, what went wrong, what things do we need, and what improvements need to be made for future storms.

- 3:30 am Tuesday, March 14, 2023, after approximately 4 inches of snow, plows went out.
- Between 7-8 am the hydraulic hose went on the 1-ton. Selectman Pitt asked if we need additional funds in the budget to stock parts. We will need to look into the cost vs downtime.
- The Sterling was stuck on Roxbury Road for 6 hours with trees and wires in front and back of the truck. The group discussed whether or not he could have abandoned the truck and done another task. The decision to remain in the truck was reasonable both because that was the safest option and if the operator got out of the truck there were no other pieces of equipment to use, they were all being utilized.

Maia Beh joined the meeting at 10:10 am.

- Harry was called in to run the loader.
- Many citizens helped out by plowing and cutting brush out of the way. This was an enormous help.
- Earl Nelson as Emergency Management Director manned calls at the police department.
- By Thursday, operations were under control as all roads were passable.
- ABS was taken out on the International due to broken chains. This took the truck off the route for approximately 2 hours.

Chairman Paight joined the meeting.

- There was also horrid mud.

At yesterday's Joint Loss Management Committee (JLMC) Meeting, department heads discussed some storm-related issues at the facilities.

- The generator at the town office did not automatically start and was throwing an alarm. Craig will schedule Powers Generator for service.
- Roxbury Road was closed due to debris and wires for an extended period, making the RTC unavailable. Signs will be made up stating that the RTC is closed. These will be available to post at the intersecting roads.
- The 3-phase power lines at the RTC were twisted so the equipment was not working.
- There was a point in time when the town repeater lost power, cutting off communication between police and the DPW. Once reported to county dispatch, they arranged for a generator for the site. Chief Byam will follow up with dispatch to see if there is a way to get long-lasting batteries.
- On Wednesday, power was lost at the Pleasant Street pumphouse and tank. The trailer park had no water. TA Smith called Eversource to get power restoration prioritized. They were able to back-feed the site and restore power fairly quickly. Justin worked with NHDES to issue a boil order for the park.
- Clearing brush will start as soon as possible. There was a brief discussion about a wood bank.

The Emergency Management Director established a shelter at the school on Tuesday night. There was some miscommunication, and the site was closed by 9-10 pm. If anyone needed the shelter after that time Fred Blair could be contacted and he would drive in to open it back up.

On Thursday, the Frost Free Library had power restored and was used as the warming shelter. The director manned the facility from 7 am – 7 pm. It was further arranged that if there was a need after 7 pm, people could call dispatch who would in turn contact either Selectman Nelson or Craig Cashman who would open up the site.

Communication issues were identified as an area that could use improvement. Another area needing improvement was training on the Local Emergency Operations Plan, which is being updated this year. Sign/message boards were also discussed.

Maia and Craig Left the meeting at 11:30 am.

Due to the postponement of Town Meeting, Bob Leahy will be resigning as a Supervisor of the Checklist effective March 28, 2023, instead of March 14, 2023.

Selectman Pitt moved and Selectman Nelson seconded a motion to approve the contract with DiLuzio Ambulance Service, LLC from April 1, 2023, to March 31, 2024, and further to authorize Chairman Paight to sign the contract on behalf of the Board. The vote to approve was unanimous.

Chairman Paight has been asked to schedule the next Building Advisory Committee meeting. She believes it is premature to do so until additional information requested has been received. TA Smith will follow up with NH Saves and Ham Richardson.

The Board received and discussed the appraisal of the Gates House and the RSA regarding the sale of town-owned property. The appraisal will be forwarded to the condo association for consideration. Chairman Paight will ask the appraiser for a breakdown of land vs building values.

Selectman Nelson moved and Selectman Pitt seconded a motion to approve the March 16, 2023, Payroll Direct Deposit Register in the amount of \$10,458.74, and Accounts Payable Check Register in the amount of \$20,015.48 and the March 23, 2023, Payroll Check Register in the amount of \$554.86, the Payroll Direct Deposit Register in the amount of \$11,556.19 and the Accounts Payable Check Register in the amount of \$56,945.37. The vote to approve was unanimous.

Selectman Nelson moved and Selectman Pitt seconded a motion to approve the meeting minutes of March 8, 2023. The vote to approve was unanimous.

Selectman Pitt moved and Selectman Nelson seconded a motion to accept a donation in the amount of \$5,460.00, in accordance with NH RSA 31:95 (b), as unanticipated revenues. These funds will go towards the town's match for the Body-Worn and Dashboard Camera Grant. The vote to approve was unanimous.

The Board reviewed and signed the following items:

- Electrical permit applications – 301 Main Street Pole # 2/10 and 427 Stone Pond Road Pole # 101/36
- Tax Collector's Warrant for replacement of frozen water meter

Selectman Nelson moved and Selectman Pitt seconded a motion to adjourn the meeting at 12:35 pm, the vote to adjourn was unanimous.

Respectfully submitted,

Ellen Smith, Town Administrator