



OFFICE OF SELECTMEN

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SELECTMEN'S MEETING MINUTES

December 20, 2023

Chairman Pitt called the meeting to order at 10:00 am. Selectman Paight and Selectman Nelson were present. Also in attendance were Ellen Smith, Town Administrator, Craig Cashman, DPW Director, Roland Veaudry, and Dustin Franco.

Due to the heavy rainfall, the basement at the town office has been taking in water. Craig discussed the condition of the basement. There was an old sump pump in the basement, but it was not operational. A new sump pump was purchased and will be installed. They will cut through the foam that currently covers the windows to run a hose for drainage. The bulkhead also needs to be replaced. Craig has been in touch with Will Coutts who will provide a quote to install underdrain to the sump pump, seal up areas where water is entering the basement, install the pump, and replace the bulkhead. In addition, old debris will be cleaned out and the plastic will be removed.

Craig left the meeting at 10:50 am.

Selectman Paight moved and Selectman Nelson seconded a motion to approve the December 21, 2023, Payroll Check Register in the amount of \$75.73, Direct Deposit Register in the amount of \$12,618.47, and the Accounts Payable Check Register in the amount of \$38,867.46. The vote to approve was unanimous.

Selectman Nelson moved and Selectman Paight seconded a motion to approve the meeting minutes of December 13, 2023, the vote to approve was unanimous.

TA Smith distributed a spreadsheet with information on the various nonprofits that provide services to Marlborough residents and the requests that have been submitted for 2024. The Board will review the spreadsheet and determine which organizations they would like to meet with.

Bob King joined the meeting at 11:00 am. The group discussed the Payment In Lieu of Tax Agreement set to expire on December 31, 2023. It was agreed that there would be a 90-day extension until March 31, 2024, to give time for a new, up-to-date agreement to be drafted and negotiated. TA Smith will draft the extension. Bob left the meeting at 11:20 am.

The SWRPC Transit Task Force is looking for a representative from Marlborough. Selectman Nelson agreed to serve, and Chairman Pitt will attend meetings when he is not available. Board members were given a copy of the email from SWRPC and a copy of the duties of task force members. The group will collaboratively “evaluate transit system operating and governance models and identify future operator of a future transit system for Southwest New Hampshire Region”. Part of the “Microtransit Feasibility and Fixed Route Transit Service Plan Design Assistance Study” “identifies a first phase that would expand transit service to Marlborough.”

The board reviewed and signed Building & Electrical Permit Application Map 12-074.

Deputy Treasurer Gene McDonald and Treasurer Emily Mousette met for the first time yesterday to train Gene to take over as Treasurer. The board agreed to pay both Emily and Gene the monthly stipend until the training is complete.

The search for a Water/Sewer Operator continues. Justin and TA Smith met with representatives from Pennichuck last week to discuss the services needed and to tour the facilities. A quote will be forthcoming.

Selectman Nelson (also Emergency Management Director) has been looking into Code Red which is an emergency notification system. He anticipates adding the cost of the service to the 2024 budget, estimated at \$1,500 per year.

Selectman Nelson moved and Selectman Paight seconded a motion to adjourn the meeting at 12:30 pm, the vote to adjourn was unanimous.

Respectfully submitted, Ellen Smith, Town Administrator