



OFFICE OF SELECTMEN

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SELECTMEN'S MEETING MINUTES

March 20, 2024

Chairman Pitt called the meeting to order at 10:00 am. Selectman Paight and Selectman Nelson were present. Also in attendance were Ellen Smith, Town Administrator, Roland Veaudry and Dustin Franco.

Selectman Nelson moved and Selectman Paight seconded a motion to appoint David Fairfield to a three-year term as Sexton and a two-year term as Deputy Moderator, the vote to approve was unanimous.

The board discussed open items on the draft Payment in Lieu of Tax Agreement (PILOT) with Ashuelot River Hydro, Inc. They will propose a three-year term so the new management can get their feet on the ground. Percentage of revenues being proposed, year 1 5.5%, year 2 6.0% and year 3 6.5%. with a minimum payment of \$15,000.

Selectman Paight moved and Selectman Nelson seconded a motion to sign up for and implement the Emergency Notification System (NH-ENS) being provided by the Division of Emergency Services and Communications which will allow authorized personnel to send alerts using data from the E911 system. The vote to approve was unanimous.

Mike Wilber, Building Inspector and Health Officer joined the meeting at 11:05 am. Mike discussed several properties in town that are in violation, either building without permits or having an accumulation of garbage on their properties. Mike left the meeting at 11:35 am.

The board reviewed and signed the following:

- 2023 Municipal Assessment Data Certificate
- 23-287-02-T Timber Tax Levy
- Electrical Permit Applications Map 16-024, Map 02-005

Eversource submitted a request asking the Board of Selectmen to hold a public hearing in accordance with NH RSA 231:158 to discuss their plan for the trimming and removal of trees on Old Dublin Road, a scenic road, for overhead line construction. The public hearing will be scheduled for a future BOS meeting.

Henry Barker, Library Director, and Steve Horton, Owner's Representative joined the meeting at noon. Two companies submitted proposals for construction management services for the FFL project, Hutter and DEW. Both are great companies and submitted competitive bids. Steve recommended the town use Hutter for the project. Chairman Pitt moved and Selectman Nelson seconded a motion to have Steve Horton advise Hutter that they would be engaged as construction manager. The vote to approve was unanimous. A contract will be forthcoming.

The group discussed the timing of the project and put together a rough timeline for the move to the temporary library space. It is reasonable to say that the shovel will be in the ground in mid-June with construction lasting approximately 8 months. The library should move operations to the temporary space by June 1. Henry is working on logistics. Steve and Henry left the meeting at 12:45 pm.

TA Smith gave updates on several projects:

- RTC Reconfiguration
 - The topography plan is done and printed
 - Matt Peard – MDS is willing to help with planning. May not need to close the site during the project
 - Schedule separate work session
- McKinley Circle Water Improvement Project
 - ES working on the loan application and bond counsel information
 - D & K are getting ready to put the project out to bid
- Phase II – Downtown Water Project
 - D & K are updating the Scope of Work to include CWSRF requirements
 - ES working on loan application

Selectman Nelson moved and Selectman Paight seconded a motion to approve the March 21, 2024, Direct Deposit Register in the amount of \$11,472.12, and the Accounts Payable Register in the amount of \$117,295.58. The vote to approve was unanimous.

Selectman Nelson moved and Chairman Pitt seconded a motion to approve the meeting minutes of March 6, 2024 and March 12, 2024. The vote to approve was unanimous.

Selectman Nelson moved and Selectman Paight seconded a motion to adjourn the meeting at 1:45 pm. The vote to adjourn was unanimous.

Respectfully submitted, Ellen Smith, Town Administrator