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## **SELECTMEN'S MEETING MINUTES**

### **December 4, 2020**

Ms. Pitt stated, as Chairman of the Marlborough Board of Selectmen, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 Pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during the meeting, which is required under the Right-to-Know law.

Roll call attendance:

Chairman Pitt	Yes – Present on conference call	No one else in the room
Selectman Paight	Yes – Present on conference call	No one else in the room
Selectman Nelson	Yes – Present on conference call	No one else in the room

The meeting was called to order at 10:00 am. Present at the Town Office were Ellen Smith, Town Administrator and Mike Wilber, Building Inspector.

The Board reviewed the two submissions for the Request for Bid for roof work on the Town Office building, noting that they are vastly different. Selectman Paight moved and Selectman Nelson seconded a motion to reject the two submissions and reissue the Request for Bid, vote to approve was unanimous. TA Smith will readvertise and repost the RFB noting that the work does not need to be completed in 2020 and ask that bidders provide an estimated start date.

Mr. Wilber left the meeting at 10:12 am.

The Board approved and signed the Supplemental Tax Warrant as well as the permit application for Map 08-053.

The Board then discussed the vacancy left as a result of the Police Chief's departure after 14.5 years of service to the Town of Marlborough. Sergeant Byam has been designated Officer in Charge until a successor is chosen. As is consistent with current policy, the Board will be advertising the position and intends to make a swift decision by year end. In the meantime, Sergeant Byam in conjunction with the NH State Police will continue to provide seamless operations.

Selectman Paight moved and Chairman Pitt seconded a motion to approve a work change order for the DWGT-29 Water Project and to further authorize Selectman Nelson to sign on behalf of the Board, vote to approve was unanimous.

Selectman Nelson moved and Selectman Paight seconded a motion to approve the December 3, 2020 Accounts Payable Register in the amount of \$11,048.34, the Payroll Check Register in the amount of \$251.21 and the Payroll Direct Deposit Register in the amount of \$9,392.15, vote to approve was unanimous.

Chairman Pitt will update the Library Addition Project Agreement with the changes agreed upon at the Wednesday, December 2, 2020 meeting. Once done it will be forwarded to TA Smith to add the exhibits and email for final approval. Selectman Paight moved and Selectman Nelson seconded a motion to duly authorize Chairman Pitt to sign the agreement on behalf of the Board of Selectmen, vote to approve was unanimous.

Motion to enter Nonpublic Session made by Selectman Nelson, seconded by Selectman Paight, under RSA 91-A:3, II(a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted. Roll Call vote to enter nonpublic session Chairman Pitt - Yes, Selectman Paight – Yes, Selectman Nelson – Yes, motion passed. Entered nonpublic session at 10:50 am.

Public session reconvened at 11:40 am. Motion made to seal these minutes made by Selectman Nelson, seconded by Selectman Paight because it is determined that divulgence of this information likely render a proposed action ineffective. Roll Call Vote to seal minutes Chairman Pitt - Yes, Selectman Paight – Yes, Selectman Nelson - Yes, motion passed.

Selectman Paight moved and Selectman Nelson seconded a motion to approve the meeting minutes of November 10, 2020, November 18, 2020, November 25, 2020 and November 30, 2020, vote to approve was unanimous.

Selectman Nelson moved and Selectman Paight seconded a motion to adjourn the meeting at 11:50 am, vote to adjourn was unanimous.

Respectfully submitted

Ellen Smith, Town Administrator