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SELECTMEN'S MEETING MINUTES October 7, 2020

Chairman Pitt called the meeting to order at 10:00 am. Present were Selectman Paight, Selectman Nelson, Ellen Smith, Town Administrator and Police Chief Chris Lyons.

Chief Lyons discussed the following matters:

- **Mice** – The Chief noted that it is the time of year when mice are getting into the walls. TA Smith asked if he mentioned it to Mike Wilber since he was just in the office and had the ceiling open. He said the smell was not present when Mike was in the office. It was noted that this is a recurring problem but not much can be done in an older building.
- **Cruiser purchase** – The Chief was asked to forward information on the state bid pricing which he did. The quote presented to the Board the last time the Chief was in is still good and after doing some research it appears to be a good deal with a great trade in value for the 2015 Dodge Charger. Selectman Nelson moved and Selectman Paight seconded a motion to authorize Chief Lyons to sign and execute the quote from MHQ, vote to approve was unanimous.
- **Accrued vacation time** – The Chief explained to the Board that he currently has 184 hours of accrued vacation time. He plans on taking 2 weeks before the end of the year. Come January 1 he will be entitled to an additional 160 hours. TA Smith advised the Board that if the Chief is allowed to carryover any of the current hours, the result will be a potentially large liability for the Town. If he leaves employment he would be entitled to a payout. The Board will think about this and discuss it again at a future meeting.
- **Halloween** – The Chief has set Trick or Treating hours between 5:30pm – 8:00pm with the Marlborough Fire Department Parade beginning at 6:00pm. It was noted that other Towns are restricting trick or treating this year due to the virus but the Board will leave the decisions to the parents.
- **Governor's Commission on Law Enforcement Accountability, Community and Transparency** – The Chief was asked to come to this meeting prepared to discuss the recommendations of the Governor's Committee. Many of the items recommended are geared towards the Academy but there are several directed towards local law enforcement agencies. The Chief noted that his department has taken steps towards compliance, some of the items being recommended have been in practice by the MPD for years. The group went through those items applicable to the MPD.

The MPD currently does a lot of community policing.

Body and/or Dash Cams are not being considered at this time for a variety of reasons. They are expensive, the retention period is unclear, the footage would require a large amount of backup data storage, there are a number of privacy issues as well as questions about how to go about any redacting that would be necessary.

As far as a School Resource Officer, Chief Lyons noted that he is certified. He has been checking in with the school and they appear to be having fewer problems than in the past. It was noted that the school did have a new employee tasked with things like conflict resolution.

Selectmen Paight left the meeting at 11:00 am.

- **September 30, 2020 Incident** – The Chief gave the Board a brief summary of the incident. He was then told that he needs to advise the Board of Selectmen's Office when an incident like this occurs. It is unacceptable for Administration to learn of such an event through Facebook or through the grapevine. He needs to get in the habit of notifying the Board of Selectmen's Office and there needs to be a policy put into place. The Board stressed that it is not necessary for the MPD to disclose sensitive information about the incident, just a rundown of the basic facts is sufficient. The Board of Selectmen's Office does get inquiries from citizens when there is significant police activity in Town and it would help to be informed ahead of time.
- **Retail and food service establishment employees use of masks** – The Chief was asked to see if he could find out if the Governor's Safer at Home Guidelines in which they refer to mask wearing in these businesses is a recommendation or a requirement and if a requirement then who is charged with the enforcement? The Chief noted that he has a call into the AG's Office but they are getting inundated with calls these days. He learned from other police departments in the area that education is preferred over enforcement. The Chief told TA Smith that he offered to take the complaints and look into the businesses in question. The Chief was asked if he could go into these local businesses and talk to the owners and educate them. The Board does not want to enact an Ordinance and would prefer to encourage local businesses to comply.
- **November 3, 2020 General Election** – The Chief agreed to provide coverage similar to the Primary.

Craig Cashman joined the meeting and Chief Lyons left at 11:30 am.

Mr. Cashman received a quote from BC Construction for the work that needs to be done on the Jewett Street bridge. The Board was not going to consider it any further until more information is provided regarding the proposal notes regarding dewatering, permitting and engineering. Mr. Cashman will see about getting clarification.

One of the projects that is planned on Jewett Street is to redirect water flowing down from a private driveway causing problems for the road surface. The homeowner has agreed to pay \$1,400 towards the cost of the project. The Board directed Mr. Cashman to schedule the work and see if BC Construction can split the bill.

The new plow truck is scheduled to be outfitted in December putting it in service in January or February of 2021. The virus has caused a delay in truck builds. The concern is that we were hoping to get the new truck before the snow flies as to not have to use the L8000. The Board would like the highway department to keep it off the road as much as possible, utilizing the loader and grader instead, when feasible.

Mr. Cashman left the meeting at 12:05pm.

Selectman Nelson moved and Chairman Pitt seconded a motion to approve the October 8, 2020 Accounts Payable Register in the amount of \$44,128.75, Payroll Check Register in the amount of \$251.21 and the Direct Deposit Register in the amount of \$8,823.55, vote to approve was unanimous.

Selectman Nelson moved and Chairman Pitt seconded a motion to approve the meeting minutes of September 30, 2020, vote to approve was unanimous.

Chief Lyons rejoined the meeting at 12:20 pm, submitting Officer Nickerson's letter of resignation he just received. He left immediately thereafter.

Motion to enter Nonpublic Session made by Selectman Nelson, seconded by Chairman Pitt, under RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant. Roll Call vote to enter nonpublic session Chairman Pitt - Yes, Selectman Nelson - Yes motion passed. Entered nonpublic session at 12:22 pm. Selectman Paight rejoined the meeting via phone call at 12:36 pm.

Public session reconvened at 2:10 pm. Motion made to seal these minutes made by Selectman Nelson, seconded by Selectman Paight because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. Roll Call Vote to seal minutes Chairman Pitt - Yes, Selectman Paight - Yes, Selectman Nelson - Yes, motion passed.

TA Smith will tell the Chief that he is not to submit the quote for the new cruiser at this time.

Motion to enter Nonpublic Session made by Selectman Nelson, seconded by Chairman Pitt, under RSA 91-A:3, II(b) The hiring of any person as a public employee. Roll Call vote to enter nonpublic session Chairman Pitt - Yes, Selectman Paight - Yes, Selectman Nelson - Yes motion passed. Entered nonpublic session at 2:11 pm.

Public session reconvened at 2:20 pm. Motion made to seal these minutes made by Selectman Nelson, seconded by Selectman Paight because it would render a proposed action ineffective. Roll Call Vote to seal minutes Chairman Pitt - Yes, Selectman Paight - Yes, Selectman Nelson - Yes, motion passed.

The Board discussed scheduling a meeting with the Library Board of Trustees and the Friends of the Frost Free Library as a follow-up to the letters send out outlining to do items and next steps.

Chairman Pitt said that the Broadband Committee is going to put together a letter in response to Consolidated Communication's proposal with items from the RFP that need further clarification. We need to talk to the NH Municipal Bond Bank about the specifics of bonding for this project.

The Board signed a cemetery deed for Ken Hewett and a building and electrical permit application for 14 McKinley Circle.

TA Smith told the Board that the water project has been delayed until the week of October 19, 2020.

The municipal aid funding from the State has been received. TA Smith is working on an RFP to replace the non-slate portions of the roof on the Town Office which is a project the Board agreed would be a good use of this funding.

Chairman Pitt moved and Selectman Nelson seconded a motion to adjourn the meeting at 2:40 pm, vote to adjourn was unanimous.

Respectfully submitted,

Ellen Smith
Town Administrator