



**OFFICE OF SELECTMEN**  
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## **SELECTMEN'S MEETING MINUTES**

### **September 30, 2020**

Chairman Pitt called the meeting to order at 10:00 am. Present were Selectman Paight, Selectman Nelson, Ellen Smith, Town Administrator, Mike Wilber, Building Inspector and Heath Fischer.

Mr. Fischer was in to discuss the process for obtaining a building permit. His concern is about the 10-14-day turnaround. His application was submitted at the end of August and his permit still has not been issued. Clarification was given that 10-14 days is the normal timeframe when a complete application and all supporting documentation is submitted. Mr. Fischer's application was incomplete and the Inspector still does not have the detailed plans required.

Mr. Fischer left the meeting and Marge Shepardson joined the meeting at 10:45.

Senator Jay Kahn joined via Zoom. He provided a legislative update and highlights of the session. Several bills were discussed in more detail as they have a direct impact on municipalities. Marge Shepardson and Jay Kahn left the meeting at 11:25.

Craig Cashman, Burt Torsey and Dane D'Arcangelo, Eversource Arborist joined the meeting.

Chairman Pitt opened the public hearing at 11:30 am. In accordance with NH RSA 231:158 this public hearing is being held at the request of Eversource to get permission for their plan to trim trees and remove hazardous trees on roads designated as scenic. Notice of this public hearing was published in the Keene Sentinel on September 10, 2020 and September 12, 2020 as well as posted at the Town Office, Post Office and Town Website. Eversource provided the Selectmen with a detailed tree removal list and the specifications for the trimming. Chairman Pitt opened the discussion to public comment. Mr. Cashman asked about specific trees on Roxbury Road that seem hazardous, Mr. D'Arcangelo stated that they are able to take down trees that are an imminent hazard. Mr. Cashman asked that logs and chipping not be left on the road or impeding drainage. Mr. Torsey noted that there has not been any tree trimming on Granite Street in many years. Mr. D'Arcangelo noted that Granite Street has "secondary wires" that are designed to take some weight of trees. Asking if there were any other comments or questions and noting that there were none, Chairman Pitt closed the public hearing at 11:43 am. Selectman Nelson moved and Selectman Paight seconded a motion to approve Eversource's plan as detailed in their letter to the Board dated August 28, 2020 to trim and remove certain trees on scenic roads, motion to approve was unanimous.

Mr. Torsey, Mr. Cashman and Mr. D'Arcangelo left the meeting at 11:45 am.

Mike Wilber asked if the Board has discussed implementing a mask ordinance. There have been concerned citizens that have mentioned that employees of retail and food service establishments in town have not been wearing face masks. Face masks for these industries were addressed in the Governor's Safer at Home Guidance but it is unclear if mask wearing is recommended or required. TA Smith will reach out to Chief Lyons to see about getting some clarification and to find out who enforces it. Mr. Wilber left the meeting at 12:12 pm.

Selectman Nelson moved and Selectman Paight seconded a motion to approve the October 1, 2020 Accounts Payable Register in the amount of \$21,574.24, Payroll Check Register in the amount of \$251.21 and the Direct Deposit Register in the amount of \$9,026.09, vote to approve was unanimous.

Selectman Paight moved and Selectman Nelson seconded a motion to approve the meeting minutes of September 16, 2020 and September 23, 2020, vote to approve was unanimous.

The Board will hold a public hearing for the Water and Sewer Ordinances on November 10, 2020 at 11:00am.

The Board discussed the draft letter from the Town Attorney with next steps to move forward into the construction phase for the Library Addition. The Board asked TA Smith to provide a cover letter to the attorney's letter with more specific to do items.

The Board signed and approved the following items:

- Sign MS 535
- Timber Tax Levy 20-287-04-T
- Veterans Credit – Map 11-002
- Electrical permit applications – Map 17-02, Map 08-052 and Map 16-045

Chairman Pitt moved and Selectman Nelson seconded a motion to adjourn the meeting at 2:05 pm, vote to adjourn was unanimous.

Respectfully submitted,

Ellen Smith  
Town Administrator