



OFFICE OF SELECTMEN

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SELECTMEN'S MEETING MINUTES

January 31, 2020

The Meeting was called to order at 10:00 am by Chairman Pitt. Present were Selectman Paight, Selectman Nelson, Ellen Smith, Town Administrator, Craig Cashman, DPW Director, Chief Lyons and David Aiken, RTC.

The group discussed the temporary closure of Roxbury Road between Old Chesham Road and Horse Hill Road for the drilling associated with the slope stabilization analysis being performed by Dubois and King on Friday, February 7 and Monday February 10 from 8:30 am – 5:00 pm. The RTC will be closed on Friday, February 7, 2020 and Mr. Aiken was given a paper to handout to residents warning them of the closure. Mr. Cashman will acquire signs and the concrete blocks that will be placed along side the compromised guardrail will be used to block the road for the drilling operation. Traffic will be detoured. Mr. Cashman will see about securing a message board to notify people ahead of time. The Chief will get in touch with school officials about the bus routes and will notify mutual aid.

Mr. Aiken asked where the money would be coming from for the project. There are funds available in the Road Maintenance Capital Reserve Fund. It was also noted that this project was first identified several years ago in the Town's Hazard Mitigation Plan. During a meeting with Southwest Region Planning Commission it came to TA Smith's attention that this project may be eligible for grant funding. In order to apply for the grant funding, the Town needed to engage an engineering firm to analyze the slope which is being done by Dubois and King. This was all in the works when the City of Keene came forward with their dam project which proposed the use of Roxbury Road to haul material. This engineering study was not a result of Keene's project.

Mr. Aiken, Mr. Cashman and Chief Lyons left the meeting at 10:35 am.

Selectman Paight moved and Selectman Nelson seconded a motion to approve the minutes of the January 21, 2020 and January 27, 2020 meetings, vote to approve was unanimous.

The Board addressed items they wished to revisit after the initial budget proposals.

TA Smith verified and noted the total income from the Library Trust Funds available to be transferred into the General Fund for books, the funds were identified in the meeting minutes of the Library Trustees.

The Board has been considering instituting a health insurance stipend for employees who do not take advantage of the Town's plan and are covered under a spouse's plan. Selectman Paight moved and Selectman Nelson seconded a motion to institute an annual stipend in the amount of \$3,000, to be prorated for those who opt out for only part of the year, to be paid half in June and half in December to those who prove coverage under another plan, vote to approve was unanimous.

The Board agreed to reduce the budget line item in the Executive budget for State Aid currently containing the total amount of \$42,054. \$7,000 will come out for the cost of the catch basin cleaning included in the Highway budget and \$1,000 will come out for the purchase of stainless-steel flag holders currently included in the Patriotic Purposes budget.

There was a brief discussion about the Water/Sewer Operator needing a truck. Several items would need to be considered and the Board is interested in developing a policy for the use of town vehicles.

Motion to enter Nonpublic Session made by Selectman Paight, seconded by Selectman Nelson, under RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted. Roll Call vote to enter nonpublic session Chairman Pit yes, Selectman Paight yes, Selectman Nelson yes. Motion: PASSED. Entered nonpublic session at 10:55 am.

Public session reconvened at 1:45 pm. Motion made to seal these minutes made by Selectman Paight, seconded by Selectman Nelson because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. Roll Call Vote to seal minutes Chairman Pit yes, Selectman Paight yes, Selectman Nelson yes. Motion: PASSED

Chairman Pitt moved and Selectman Nelson seconded a motion to adjourn the meeting at 1:45 pm, vote to adjourn was unanimous.

Respectfully submitted,

Ellen Smith
Town Administrator