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SELECTMEN'S MEETING MINUTES

July 1, 2020

Ms. Pitt stated, as Chairman of the Marlborough Board of Selectmen, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 Pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during the meeting, which is required under the Right-to-Know law.

Roll call attendance:

Chairman Pitt	Yes – Present on conference call	No one else in the room
Selectman Paight	Yes – Present on conference call	No one else in the room
Selectman Nelson	Yes – Present in the Town Office	

The Meeting was called to order at 10:00 am. Present was Ellen Smith, Town Administrator.

Before admitting Dubois & King to the call, the Board discussed the email from Galen Hagen of Dubois & King in which he asked if the paving portion of the project would be part of the bid or handled outside the scope of the contract. Either way, the paving would have to go out to bid in order for it to be eligible for inclusion in the funding program.

Galen Hagen and Charles Goodling joined the meeting via Zoom at 10:03 am.

The Board decided that the pavement removal and replacement would be included in the contract documents. There was still a question on the timing of the drainage work to be done on Jewett Street. DPW Director Cashman joined by telephone for a short time in order to clarify that the drainage work done on the driveway of one private residence will be completed this fall, by the Town, and monitored until the spring to be sure the modifications in fact redirected the water off the road. Next, he clarified that the remaining drainage work would need to be done in Spring 2021 after the pavement was removed. This would need to be coordinated with the contractor on the water job. The work on Granite Street and the water main portion of the project will be in the fall of 2020. Improvements to the bridge on Jewett will also be done by the Town outside the scope of the water project.

Chief Lyons joined the meeting at 10:30 am.

TA Smith will follow up with Director Cashman on Tuesday, July 7, 2020 to finalize a few items:

- Mr. Goodling will email TA Smith the plan for Jewett Street which will be printed and the final drainage work will be drawn in on the paper plan. The plan cannot be amended any further.
- The work on the private driveway of Jewett Street must be completed in the next four months as does the work to the bridge. Need to finalize guardrail design ASAP.
- The remaining drainage on Jewett Street will be completed in the spring of 2020.
- The Board agreed to pave over the bridge to Route 101.

Chairman Pitt reported that the Town Attorney has the easements to review. There was discussion about language in the easements about tree replacement. It was decided that the tree language would be taken out of the documents. If a landowner has a concern the Town can negotiate on a case by case basis.

The goal is to get the bid advertised Tuesday or Wednesday of next week. The group discussed how the upcoming meeting would take place in light of COVID-19. The pre bid meeting will involve walking the site with the contractors, if there is any other business it can also take place outside. As far as the meeting for the bid opening, the Board will play it by ear.

Dubois & King left the meeting at 11:25 am.

The Chief was in for his regular monthly meeting with the Board. He began by giving Selectman Nelson several quotes for a new cruiser. He explained that the two options being presented are for gas and hybrid. The hybrid is more expensive but would save some money on gas over the life of the vehicle. Chairman Pitt asked about the battery in the hybrid and if it needed to be charged? What was the battery warranty as they could be pricy to replace? Does the vehicle need to be plugged in? Would there be any electricity costs? The Chief did not believe that it required charging. The Board also asked if other police departments have put the hybrids in service and what has the feedback been? The Chief said that Walpole just put one in service. The Chief stated several times that Officer Nickerson was doing the research on the cruiser as it would be his Dodge Charger that would be replaced. When asked how many miles were on the current vehicle the Board was told about 87,000.

Selectman Paight left the meeting at 11:40 am.

TA Smith asked if the quotes presented were just for the vehicle and did not include outfitting. The Chief said yes. TA Smith was concerned with the pricing and that there may not be enough in the capital reserve fund for the purchase. The estimate for just the vehicle was close to what was paid for the outfitted Charger just purchased last year. The Chief is to get back to the Board with more information on the cruiser. TA Smith also asked if there was any trade-in value, the Chief did not know.

The Chief confirmed that RTM Communication should be in Town to do some computer work next week. He also did some networking on the purchase of a laptop for his cruiser. In talking with other departments, it seems that the quote he received was reasonable.

The laptop setup that is being proposed will allow the Chief to operate as a command vehicle which has its benefits.

The Chairman thanked him for the information and stated that a decision would not be made today.

The Chief asked the Board if there had been any discussion about how the Town will get back to normal, in light of COVID-19. Chairman Pitt explained that after the holiday, there will be a walkthrough of the facility with the Building Inspector to see what modifications could be made to allow for more appropriate distancing once we open back up to the public. No decision has been made as to a date to reopen. The Board will let the Chief know when the walkthrough is scheduled and the Chief agreed to wait to hear back from the Board.

Chief Lyons left the meeting at 12:00 pm.

Selectman Nelson moved and Chairman Pitt seconded a motion to approve the July 2, 2020 Accounts Payable Register in the amount of \$28,972.32, Payroll Check Register in the amount of \$307.76, the Direct Deposit Register in the amount of \$8,094.35, the Payroll Check Register for the COVID-19 First Responders Stipends in the amount of \$2,648.85 and the Direct Deposit Register, also for the stipends, in the amount of \$12,939.53. Further, to have Selectman Nelson sign the manifests on behalf of the Board. Roll call vote Chairman Pitt – Yes, Selectman Nelson – Yes, motion passed. (The COVID-19 Stipends were funded through the State)

Chairman Pitt moved and Selectman Nelson seconded a motion to approve the following items and further to have Selectman Nelson sign on behalf of the Board:

- Building & Electrical Permit Application Map 05-068-TWR
- Building Permit Application Map 02-012
- Timber Tax Levy 19-287-04T

Roll call vote Chairman Pitt – Yes, Selectman Nelson – Yes, motion passed.

Chairman Pitt moved and Selectman Nelson seconded a motion to approve Marlborough Water Works Emergency Plan 2020 and further to authorize Selectman Nelson to sign page 9 on behalf of the Board. Roll call vote Chairman Pitt – Yes, Selectman Nelson – Yes, motion passed.

Chairman Pitt moved and Selectman Nelson seconded a motion to accept the recommendations of CNP on abatement applications submitted for Map 02-092 (denied) and Map 16-024 (granted). Roll call vote Chairman Pitt – Yes, Selectman Nelson – Yes, motion passed.

The Board discussed the nationwide events that have led to much negativity in regards to police departments. After much discussion, the Board directed TA Smith to email Chief Lyons, asking that he bring forward proposals by July 22, 2020 for installing GPS on the three cruisers for the Board to consider. They are of the opinion that this will enhance officers' safety.

Chairman Pitt moved and Selectman Nelson seconded a motion to adjourn the meeting at 1:50 pm, Roll Call Vote Chairman Pitt - Yes, Selectman Nelson - Yes, motion passed.

Respectfully submitted,

Ellen Smith
Town Administrator