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## **SELECTMEN'S MEETING MINUTES**

### **June 2, 2020**

Ms. Pitt stated, as Chairman of the Marlborough Board of Selectmen, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 Pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during the meeting, which is required under the Right-to-Know law.

Roll call attendance:

Chairman Pitt	Yes – Present on conference call	No one else in the room
Selectman Paight	Yes – Present on conference call	No one else in the room
Selectman Nelson	Yes – Present in the Town Office	

The Meeting was called to order at 5:00 pm. Present were Ellen Smith, Town Administrator, Craig Cashman, DPW Director, Chief Lyons and Cliff Warne, Emergency Management Director.

Director Cashman received an offer on the flat bed from the 2016 Form F550 that was listed for sale with a price of \$2,500. The offer was \$1,800. The Board would like to counteroffer with \$2,000 and take no less.

Director Cashman left the meeting at 5:07 pm.

Chief Lyons was in for his monthly meeting. The first item was a follow up to Selectman Nelson's questions given to the Chief in April regarding the investigation into theft of water service. In an earlier written account given to the Board, the Chief stated that there was a flat fee arrangement with the trailer park that was paid no matter how much water was used. Chairman Pitt inquired as to where that information was obtained and further clarified that there is no flat fee arrangement; all parties eventually agreed. The Board asked the Chief if there is no long-standing agreement then can we bring a charge of theft of service? The Chief said yes. The Board reiterated that this is what we have been talking about for months. All water users pay both fixed fees as well as usage measured by the meter. Mr. Warne, speaking in his capacity as Town Meter Technician, acknowledged that the home in question was in fact not paying for metered water as the meter was removed from the premises without permission and subsequently bypassed to restore water flow to the home, again, theft of service.

Mr. Warne and Chief Lyons answered the remaining questions on Selectman Nelson's list.

Then they produced a copy of a letter used in the past by the Town of Jaffrey in a similar situation. It was agreed that a similar letter will go to the park and it is hoped that the problem will be resolved. If it is not the Town can revisit the theft of service route through the Police Department.

Next was a discussion about a noise complaint by a resident whose neighbor was apparently using Tannerite targets which explode noisily. The MPD did follow up and these neighbors have complained before. The problem is that Tannerite is no illegal in NH.

Mike Wilber joined the meeting at 6:00 pm.

There was a brief discussion about the possibility of enacting a noise ordinance but it would be difficult to enforce.

Chairman Pitt then asked the Chief if there were any other updates. He mentioned the civil discourse taking place across the nation and how he and his officers had been asked about their use of force.

The conversation shifted to plans for re-opening municipal buildings. Chairman Pitt stated that with respect to the Town Offices, she is of the opinion that we remain closed to public walk-ins at least until Governor relaxes restrictions; then plans will be coordinated department by department, in consultation with the department heads. The State is currently recommending that nothing should change until the stay at home order is lifted.

Peter Switzer joined the meeting at 6:25 pm.

Chief Lyons said that he wants to go along with whatever is decided for the rest of the Town Office building. He is not considering opening any earlier as he does have a very concerned employee.

Before discussing the new guidance on recreation facilities, the Chief was asked about the yellow tape at Stone Pond Beach, the Chief said it was done to keep people out and to support the Board's decision to close. The Board said it was not necessary.

Chief Lyons left at 6:25 pm.

Mr. Warne made some general comments about the beach but offered no specific details on re opening protocols.

Mr. Switzer reiterated that opening the beach was completely up to the Town. He recommended no porta-potty as it would be too much to have it cleaned daily. Garbage cans will need to be replaced with ones with lids for containment and to keep animals out. Mr. Warne will forward Mr. Switzer an email from a local organization that may be able to provide some signs with CDC recommendations.

The Board will take these recommendations into consideration.

The conversation moved on to re-opening the playing fields. Porta-potties will be on site but will be maintained by the organizations utilizing the facilities following the guidance issued by the Governor's office. Again, we will need upgrades garbage cans and signs.

It is being recommended that the pavilion not be opened at this time and before it is, we will need to determine the capacity. The Board may also want to consider instituting a user fee for the pavilion to offset the costs of cleaning.

Selectman Nelson moved and Selectmen Paight seconded a motion to open the playing fields to be used in compliance with the Governor's Stay at Home 2.0 program Roll call vote Chairman Pitt – Yes, Selectman Paight – Yes, Selectman Nelson – Yes, motion passed.

Decisions on the beach and the pavilion will occur at a later date.

Mr. Switzer and Mr. Wilber left the meeting at 7:00 pm.

Mr. Warne stated that he is working with David Aiken to get PPE ordered for the employees at the RTC. The re-opening of the facility is going to be difficult especially managing the increased recyclables from those who have been storing them since recycling was suspended. The Board reiterated that their primary responsibility is employee safety. TA Smith will email Mr. Aiken and ask that he come prepared to his next monthly meeting with the Board with ideas and protocols for re-opening the RTC. Now may be the perfect time to consider reconfiguring the facility to make it more self-serve. There will need to be planning so if there is an onslaught of people disposing of recyclables that it is done safely, in compliance with social distancing and not creating a traffic issue on Roxbury Road. TA Smith asked if it would be possible to secure the use of an alternate collection spot for recyclables, temporarily. This will be asked of Mr. Aiken, also that he check with NHDES.

Mr. Warne left the meeting at 7:20 pm.

Selectman Paight moved and Selectman Nelson seconded a motion to approve the June 4, 2020 Accounts Payable Register in the amount of \$13,595.30, Payroll Check Register in the amount of \$423.53 and the Direct Deposit Register in the amount of \$9,080.79. Further, to have Selectman Nelson sign the manifests on behalf of the Board. Roll call vote Chairman Pitt – Yes, Selectman Paight – Yes, Selectman Nelson – Yes, motion passed.

A concerned property owner has been having trouble with off road vehicles on the Class VI road that goes through the property. The owner is looking for guidance on signage. Chairman Pitt said she would look into whether or not the town can regulate or if there is an RSA that allows the town to restrict the use.

Selectman Nelson moved and Selectman Paight seconded a motion to move forward with the purchase of the ballot counting machine, Roll Call Vote Chairman Pitt - Yes, Selectman Paight – Yes, Selectman Nelson - Yes, motion passed.

Chairman Pitt moved and Selectman Nelson seconded a motion to adjourn the meeting at 7:50 pm. Roll Call Vote Chairman Pitt - Yes, Selectman Paight – Yes, Selectman Nelson - Yes, motion passed.

Respectfully submitted,

Ellen Smith  
Town Administrator