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**SELECTMEN'S MEETING MINUTES**  
**May 26, 2020**

Ms. Pitt stated, as Chairman of the Marlborough Board of Selectmen, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 Pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during the meeting, which is required under the Right-to-Know law.

Roll call attendance:

Chairman Pitt	Yes – Present on conference call	No one else in the room
Selectman Paight	Yes – Present on conference call	No one else in the room
Selectman Nelson	Yes – Present in the Town Office	

The Meeting was called to order at 10:00 am. Present were Ellen Smith, Town Administrator and Water Operator Justin Frazier both in the Town Office. Charles K. Goodling, P.E., Senior Vice President DuBois & King, Inc. and Galen Hagen, P.E. Project Engineer DuBois & King, Inc. were present via conference call.

The purpose of the meeting was to update the Town on the Water Improvements Project – DWGT 29.

The design engineering phase has reached 90% completion and has been submitted to NHDES for review and comments. Once comments are received the plans will be revised and the bidding documents will be drafted. DuBois and King has prepared supplemental plans indicating the areas that will need temporary and permanent easements. The Town will work on that process once hard copies of the plans are received. The project does require a Shoreland Permit which will be prepared by DuBois and King and forwarded to the Board for signature and payment.

A rough timeline was discussed.

Chairman Pitt moved and Selectman Nelson seconded a motion to adjourn the meeting at 11:15 am, Roll Call Vote Chairman Pitt - Yes, Selectman Paight – Yes, Selectman Nelson - Yes, motion passed.

Respectfully submitted,

Ellen Smith  
Town Administrator