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SELECTMEN'S MEETING MINUTES

April 14, 2020

Ms. Pitt stated, as Chairman of the Marlborough Board of Selectmen, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 Pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during the meeting, which is required under the Right-to-Know law.

Roll call attendance:

Chairman Pitt	Yes – Present on conference call	No one else in the room
Selectman Paight	Yes – Present on conference call	No one else in the room
Selectman Nelson	Yes – Present in the Town Office	

The Meeting was called to order at 10:00 am. Present were Ellen Smith, Town Administrator, DPW Director Craig Cashman and David Durocher.

Mr. Durocher was asked to leave so the Board could enter nonpublic session.

Motion to enter Nonpublic Session made by Selectman Nelson, seconded by Selectman Paight, under RSA 91-A:3, II(b) The hiring of any person as a public employee. Roll Call vote to enter nonpublic session Chairman Pitt - Yes, Selectman Paight - Yes, Selectman Nelson - Yes. Motion: PASSED. Entered nonpublic session at 10:05 am.

Public session reconvened at 10:20 am. Motion made to seal these minutes until the hiring process is complete made by Selectman Nelson, seconded by Selectman Paight because it is determined that divulgence of this information likely would render a proposed action ineffective. Roll Call Vote to seal minutes Chairman Pitt - Yes, Selectman Paight – Yes, Selectman Nelson - Yes, motion passed.

Mr. Durocher rejoined the meeting.

Director Cashman would like to propose that the highway department adopt summer hours from Memorial Day through Labor Day with hours changing to 6:00 am to 2:30 pm. This is common among other municipal highway departments. The Board was in agreement. Director Cashman is to be sure the answering machine is updated and that people are informed as to who to call after hours in an emergency.

Next, Director Cashman stated that he had scheduled the catch basin cleaning project. The Board decided it was best to hold off on this project as the funding is coming from the State and with the COVID-19 pandemic, it would be wise to wait and be sure we will receive the aid before expending the funds in anticipation. The State may very well decide to redirect the funding elsewhere.

The Town street sweeping will begin next week to be completed before the NHDOT sweeps.

There was a beaver problem at the ballfields, the beaver have been trapped and removed which seems to have fixed the issue.

Road postings have been removed.

The highway garage building is locked as to restrict public access due to COVID-19.

The pavement on Canada Street is coming up. Arlington paving is willing to fix it, we would pay for the material and there would be no charge for labor. This occurred because it was just a level shim done in the cold and rain so the conditions were far from ideal. This item has been tabled for now.

The bridge on Canada Street was damaged by a drunk driver. Materials have been purchased and the railing will be rebuilt. Appropriate material and labor costs have been forwarded to the police department for restitution.

Mr. Durocher asked if when the roads were ditched if the scrapings could be dumped at his wood lot, the Board did not object.

At 10:35 am Director Cashman and Mr. Durocher left the meeting.

Motion to enter Nonpublic Session made by Selectman Nelson, seconded by Selectman Paight, RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant. Roll Call vote to enter nonpublic session Chairman Pitt - Yes, Selectman Paight - Yes, Selectman Nelson - Yes, motion passed. Entered nonpublic session at 10:35 am.

Public session reconvened at 12:20 pm. Motion made to seal these minutes made by Selectman Paight, seconded by Selectman Nelson because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. Roll Call Vote to seal minutes Chairman Pitt - Yes, Selectman Paight – Yes, Selectman Nelson - Yes, motion passed.

Selectman Nelson moved and Selectman Paight seconded a motion to approve the meeting minutes of March 30, 2020. Roll call vote Chairman Pitt – Yes, Selectman Paight – Yes, Selectman Nelson – Yes, motion passed.

Selectman Paight moved and Selectman Nelson seconded a motion to approve the April 16, 2020 Accounts Payable Register in the amount of \$60,127.64, Payroll Check Register in the amount of \$441.29 and the Direct Deposit Register in the amount of \$8,878.91. Further, to have Selectman Nelson sign the manifests on behalf of the Board. Roll call vote Chairman Pitt – Yes, Selectman Paight – Yes, Selectman Nelson – Yes, motion passed.

Selectman Paight moved and Chairman Pitt seconded a motion to have Selectman Nelson sign the Q1 2020 Water & Sewer Warrant on behalf of the Board. Roll call vote Chairman Pitt – Yes, Selectman Paight – Yes, Selectman Nelson – Yes, motion passed.

Selectman Paight moved and Chairman Pitt seconded a motion to accept the three vendor quotes for the purchase of the 2021 International Dump/Plow Truck and to have Selectman Nelson sign them on behalf of the Board. Roll call vote Chairman Pitt – Yes, Selectman Paight – Yes, Selectman Nelson – Yes, motion passed.

Final lease documents will follow.

The Board of Selectmen have received a check in the amount of \$23,000 from Marl-Harris Emergency Services which will cover the entire cost of the DiLuzio Ambulance contract.

Chairman Pitt moved and Selectman Nelson seconded a motion to adjourn the meeting at 12:50 pm, Roll Call Vote Chairman Pitt - Yes, Selectman Paight – Yes, Selectman Nelson - Yes, motion passed.

Respectfully submitted,

Ellen Smith
Town Administrator