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## **SELECTMEN'S MEETING MINUTES**

### **March 30, 2020**

Ms. Pitt stated, as Chairman of the Marlborough Board of Selectmen, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 Pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during the meeting, which is required under the Right-to-Know law.

Roll call attendance:

Chairman Pitt	Yes - Present on conference call	No one else in the room
Selectman Paight	Yes – Present on conference call	No one else in the room
Selectman Nelson	Yes – Present in the Town Office	

The Meeting was called to order at 4:00 pm. Present were Ellen Smith, Town Administrator, Tony Cavaliere, Water & Sewer Operator and Justin Frazier.

Mr. Frazier was present to see if the Town of Marlborough would be able to make an arrangement with him to take over as Water & Sewer Operator when Mr. Cavaliere leaves. Mr. Frazier will shadow Mr. Cavaliere on Thursday to get a feel for the job duties and will forward his proposal to TA Smith for the Board's consideration at next week's meeting. Mr. Frazier and Mr. Cavaliere left the meeting at 4:30 pm.

Selectman Nelson moved and Selectman Paight seconded a motion to approve the April 2, 2020 Accounts Payable Register in the amount of \$66,905.42, Payroll Check Register in the amount of \$376.07 and the Direct Deposit Register in the amount of \$8,823.85. Further, to have Selectman Nelson sign the manifests on behalf of the Board. Roll call vote Chairman Pitt – Yes, Selectman Paight – Yes, Selectman Nelson – Yes, motion passed.

Selectman Nelson moved and Selectman Paight seconded a motion to approve the meeting minutes of March 16, 2020. Roll call vote Chairman Pitt – Yes, Selectman Paight – Yes, Selectman Nelson – Yes, motion passed

Motion to enter Nonpublic Session made by Chairman Pitt, seconded by Selectman Nelson, under RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted. Roll Call vote to enter nonpublic session

Chairman Pitt - Yes, Selectman Paight - Yes, Selectman Nelson - Yes. Motion: PASSED.  
Entered nonpublic session at 4:45 pm.

Public session reconvened at 5:25 pm. Motion made to seal these minutes made by Selectman Nelson, seconded by Chairman Pitt because it is determined that divulgence of this information likely would render a proposed action ineffective. Roll Call Vote to seal minutes Chairman Pitt - Yes, Selectman Paight – Yes, Selectman Nelson - Yes, motion passed.

Over the past several days, it has become apparent that the COVID-19 sick pay policy did not clearly reflect that the Board intended for sick and personal time to be used first. Selectman Paight moved and Selectman Nelson seconded a motion to add the words “and personal” to the time that must be exhausted first, as noted in the COVID-19 sick pay policy. Roll Call Vote Chairman Pitt - Yes, Selectman Paight – Yes, Selectman Nelson - Yes, motion passed.

Selectmen Paight moved and Chairman Pitt seconded a motion to have Selectman Nelson sign the quotes for the purchase of the highway dump plow truck authorized at Town Meeting, on behalf of the Board. Roll Call Vote Chairman Pitt - Yes, Selectman Paight - Yes , Selectman Nelson - Yes, motion passed.

TA Smith reported that the new Welfare Director, Carrie Traffie, is all set to take over April 1, 2020.

Selectman Paight moved and Chairman Pitt seconded a motion to approve an electrical permit application for Map 02-083, an Intent to Cut for Map 07-008 and an electrical, building and plumbing permit application for Map 17-005 and to have Selectman Nelson sign each on behalf of the Board. Roll Call Vote Chairman Pitt - Yes, Selectman Paight – Yes, Selectman Nelson - Yes, motion passed.

The Board received a complaint about garbage accumulating at a property on Heritage Way. TA Smith will send out a letter.

There was a brief discussion about the preliminary report from Dubois & King on the slope stabilization analysis on Roxbury Road.

Chairman Pitt moved and Selectman Nelson seconded a motion to adjourn the meeting at 6:23 pm, Roll Call Vote Chairman Pitt - Yes, Selectman Paight – Yes, Selectman Nelson - Yes, motion passed.

Respectfully submitted,

Ellen Smith  
Town Administrator